

<p>Board of Directors</p> <p>Officers</p> <p>Mize, 2018-22 Chair</p> <p>Mueggenborg, 2000 Vice Chair</p> <p>King, 19-22 Treasurer</p> <p>Lindblom, 2017-23 Secretary</p> <p>Directors</p> <p>Beierschmitt, 2017-23</p> <p>Bode, 2020-23</p> <p>Collins, 2021-24</p> <p>Freeman, 2017-23</p> <p>Kirkpatrick, 2020-23</p> <p>Hay, 2019-22</p> <p>Ingram, 2022-25</p> <p>Johnson, 2019-22</p> <p>Saddoris, 2020-23</p> <p>Staff</p> <p>Laura Jensen, Executive Director</p> <p>Anne Swearingin, Finance and Accounting Manager</p>	<p><u>AGENDA</u></p> <p><u>Call to Order</u></p> <p><u>Declaration of Conflicts of Interest</u></p> <p><u>Consent Agenda</u></p> <ol style="list-style-type: none"> Minutes of June 2022 – Mize (pg. 2-3) Financial Report – Spencer King (pg. 4-12) Disbursement Report – Spencer King (pg. 13) <p><u>Office Report-</u> Jensen</p> <p><u>Education Minute</u> - Jensen</p> <p><u>Old Business</u></p> <ol style="list-style-type: none"> Reaffirm Dora Randolph Memorial Field of Interest, Carol Lewallen Memorial Scholarship, Dillahunty-Williams Support Future Funds Conflict of Interest Policy (pg. 14-18) <p><u>New Business</u></p> <ol style="list-style-type: none"> BCF Pool Election Form (pg. 19) Conflict of Interest and Contact forms annual renewal Letter of Signers to BancFirst account (pg. 20) Executive Director Goals – Refer to Board Portal Nondiscrimination Policy for review (pg. 21) <p><u>Other Business</u></p> <ol style="list-style-type: none"> Executive Session Board retreat date <p>Next Board Meeting: October 25, 2022, 12 noon, Location – To be determined</p>
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Minutes

Mueggenborg called the Bartlesville Community Foundation Board of Trustees meeting to order at 4:08 p.m., Tuesday, June 28, 2022. Present were Shoemake, Kirkpatrick, Hay, Mueggenborg, Beierschmitt, Lindblom, Freeman, Collins, King, Ingram, Mize. Staff – Wilt, Jensen, Swearingin

Absent: Sadoris, Johnson, Bode.

Declaration of Conflicts of Interest: Collins declares conflict with Brush Up Bartlesville. Involves city employees.

Consent Agenda

Minutes of April 2021 - Mueggenborg

Special Meeting Minutes June 13th - Mueggenborg

Financial Report – King

Disbursement Report – King

Motion to approve consent agenda presented with date correction for Special Meeting on agenda by Freeman. Second from Kirkpatrick. Motion carries all in Favor.

Office Report

Jensen presented office report as represented on the Board Portal.

Agenda suspended

FY2020-2021 Audit – Robert Haley presented the BCF audit for year ending June 30, 2021.

Motion to accept audit report as presented was made by King. Second from Beierschmitt.

Motion carries all in favor.

Return to Agenda

Education Minute – Jensen presented cards for all fund types as reference for board. Information is also on the Board Portal.

Old Business

Motion to reaffirm Brush Up Bartlesville FS Fund was made by King. Second from Hay. Motion carries. Collins abstained from vote.

Motion to approve Donor Advised Fundholder Agreement as presented in previous meeting was made by Beierschmitt. Second from King. Motion carries all in favor.

New Business

Oglesby Civil Defense Volunteer Fire Department – Brief discussion on history of fund. Motion to approve request by the fund advisors to disburse their funds and close was made by Mueggenborg. Second by Kirkpatrick. Motion Carries all in favor.

King presented the FY2022-2023 proposed budget. King answered questions from board. Brief discussion followed. Motion to approve budge as presented was made by Ingram. Second from Mueggenborg. Motion carries all in favor.

Jensen presented the Conflict-of-Interest Policy for the board to review. Board was asked to review the policy and to let Jensen know of any changes needed. Policy will be discussed further at the August meeting. No action taken at this time.

Other Business

Board members were each given a \$2,000 voucher to designate a donation to a local non-profit organization of their choice. Jensen asked to have the cards returned no later than June 30.

Beierschmitt made the motion to move into executive session. Second from King. Motion carries all in favor.

Executive session discussion and votes are on file in the payroll files for each employee.

Motion to exit executive session was made by Ingram at 5:03. Second from King. Motion carries all in favor.

Meeting adjourned at 5:04 p.m.

The next meeting will be held Tuesday, August 23, 2022, at the BCF office.

Respectfully submitted by Kristen Lindblom

Bartlesville Community Foundation
Balance Sheet
June 30, 2022

	<u>Actual</u>
Assets	
Arvest Checking	\$90,828.36
Natural Gas Interest	\$30,952.00
Arvest Money Market	\$1,198,155.53
Arvest Wealth Management	\$18,633,163.92
Petty Cash	\$115.43
Accounts Receivable	\$54,318.20
Furniture and Equipment	\$23,437.94
Accum Depr - Furn and Equip	(\$23,437.94)
BancFirst	\$121,904.81
BPSF MM Broker Account	\$156,866.59
Total Assets	<u><u>\$20,286,304.84</u></u>
Liabilities and Net Assets	
Liabilities	
Accounts Payable	\$55,208.44
Fed W/H Payable	\$1,071.00
FICA Payable	\$1,382.68
Medicare Payable	\$323.40
State W/H Payable	\$858.00
Family Health Ins WH	\$581.79
Oklahoma Unemployment	\$85.83
Agency Funds Liability	\$5,940,964.56
Total Liabilities	<u><u>\$6,000,475.70</u></u>
Net Assets	
Net Assets	\$14,285,829.14
Total Net Assets	<u><u>\$14,285,829.14</u></u>
Total Liabilities and Net Assets	<u><u>\$20,286,304.84</u></u>

Bartlesville Community Foundation

Analysis of Net Assets

June 30, 2022

Assets	Affiliate	Agency	Temporarily Restricted	Permanently Restricted	Unrestricted	Total
1010 Arvest Checking						
0999 - BCF Unrestricted Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$77,111.93	\$77,111.93
0200 - Bartlesville Public School Foundation Affiliate	\$563.04	\$0.00	\$0.00	\$0.00	\$0.00	\$563.04
0205 - Bartlesville Public School Foundation Affiliate A	\$10,884.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,884.00
0447 - Bartlesville Police Foundation	\$0.00	\$0.00	\$291.30	\$0.00	\$0.00	\$291.30
0721 - Bruin FCA	\$0.00	\$0.00	\$971.00	\$0.00	\$0.00	\$971.00
0999 - BCF Unrestricted Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$1,007.09	\$1,007.09
Arvest Checking Total	\$11,447.04	\$0.00	\$1,262.30	\$0.00	\$78,119.02	\$90,828.36
1020 Arvest Money Market						
0901 - Flash Philanthropy	\$0.00	\$0.00	\$0.00	\$0.00	\$8,248.40	\$8,248.40
0999 - BCF Unrestricted Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$21,895.65	\$21,895.65
0200 - Bartlesville Public School Foundation Affiliate	\$21,233.38	\$0.00	\$0.00	\$0.00	\$0.00	\$21,233.38
0201 - Nowata Community Foundation Affiliate	\$168,985.86	\$0.00	\$0.00	\$0.00	\$0.00	\$168,985.86
0203 - Bluestem Medical Foundation MM	\$263,955.85	\$0.00	\$0.00	\$0.00	\$0.00	\$263,955.85
0403 - Truity Home Buyer	\$0.00	\$0.00	\$2,863.58	\$0.00	\$0.00	\$2,863.58
0406 - Civitan Club	\$0.00	\$0.00	\$660.43	\$0.00	\$0.00	\$660.43
0411 - Onukwube Family Fund	\$0.00	\$0.00	\$1,746.53	\$0.00	\$0.00	\$1,746.53
0414 - Micro Loan Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$285.92
0445 - Larry Cain Designated	\$0.00	\$0.00	\$2,614.24	\$0.00	\$0.00	\$2,614.24
0447 - Bartlesville Police Foundation	\$0.00	\$0.00	\$17,991.83	\$0.00	\$0.00	\$17,991.83
0449 - Oklahoma NCFA	\$0.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00
0450 - Melvin Shoesmith Designated Fund	\$0.00	\$0.00	\$8,373.81	\$0.00	\$0.00	\$8,373.81
0454 - Bartlesville Disc Golf	\$0.00	\$0.00	\$415.00	\$0.00	\$0.00	\$415.00
0458 - Lyon Foundation MM	\$0.00	\$0.00	\$190,000.00	\$0.00	\$0.00	\$190,000.00
0461 - The Majors	\$0.00	\$0.00	\$1,050.00	\$0.00	\$0.00	\$1,050.00
0463 - Acts 20:35 Designated	\$0.00	\$0.00	\$815.00	\$0.00	\$0.00	\$815.00
0472 - OK EAT	\$0.00	\$0.00	\$3,064.22	\$0.00	\$0.00	\$3,064.22
0473 - Nowata Community Improvement	\$0.00	\$0.00	\$1,403.67	\$0.00	\$0.00	\$1,403.67
0483 - Home for the Night	\$0.00	\$0.00	\$1,728.52	\$0.00	\$0.00	\$1,728.52
0485 - Nowata Citizens for a Brighter Future - Splash Pad	\$0.00	\$0.00	\$4,711.63	\$0.00	\$0.00	\$4,711.63

0489 - Bernies Playhouse	\$0.00	\$0.00	\$5,629.04	\$0.00	\$0.00	\$5,629.04
0490 - Brush Up Bartlesville	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
0501 - Film Society (Bartlesville Film Society)	\$0.00	\$0.00	\$292.86	\$0.00	\$0.00	\$292.86
0505 - Beard Family	\$0.00	\$0.00	\$867.59	\$0.00	\$0.00	\$867.59
0515 - Bark Park Buddies	\$0.00	\$0.00	\$7,720.51	\$0.00	\$0.00	\$7,720.51
0529 - Bartlesville Education Promise	\$0.00	\$0.00	\$225,543.05	\$0.00	\$0.00	\$225,543.05
0530 - Bartlesville Sports Commission	\$0.00	\$0.00	\$87,014.24	\$0.00	\$0.00	\$87,014.24
0615 - Building Bridges	\$0.00	\$0.00	\$24,712.93	\$0.00	\$0.00	\$24,712.93
0617 - Bridge Together	\$0.00	\$0.00	\$9,942.08	\$0.00	\$0.00	\$9,942.08
0637 - ConocoPhillips Employees Jeans Week	\$0.00	\$0.00	\$1,233.64	\$0.00	\$0.00	\$1,233.64
0638 - Phillips 66 Jeans Week	\$0.00	\$0.00	\$1,658.46	\$0.00	\$0.00	\$1,658.46
0680 - Discovery 1 Park	\$0.00	\$0.00	\$22,769.16	\$0.00	\$0.00	\$22,769.16
0685 - Distinguished Young Women of Oklahoma	\$0.00	\$0.00	\$1,336.24	\$0.00	\$0.00	\$1,336.24
0692 - Downtown Bartlesville, Ltd	\$0.00	\$0.00	\$20,828.89	\$0.00	\$0.00	\$20,828.89
0693 - Downtown Inc, Design Committee	\$0.00	\$0.00	\$5,342.03	\$0.00	\$0.00	\$5,342.03
0715 - Family Life Symposium	\$0.00	\$0.00	\$7,246.95	\$0.00	\$0.00	\$7,246.95
0720 - Fellowship of Christian Athletes	\$0.00	\$0.00	\$3,509.98	\$0.00	\$0.00	\$3,509.98
0721 - Bruin FCA	\$0.00	\$0.00	\$5,038.93	\$0.00	\$0.00	\$5,038.93
0730 - Friends in Deed	\$0.00	\$0.00	\$10,464.79	\$0.00	\$0.00	\$10,464.79
0738 - Friends of AT&SF 940	\$0.00	\$0.00	\$656.28	\$0.00	\$0.00	\$656.28
0760 - HOT Street Party Fund	\$0.00	\$0.00	\$18,785.24	\$0.00	\$0.00	\$18,785.24
0769 - Leadership Bartlesville	\$0.00	\$0.00	\$2,901.01	\$0.00	\$0.00	\$2,901.01
0777 - Robot 4 Youth	\$0.00	\$0.00	\$8,063.34	\$0.00	\$0.00	\$8,063.34
0825 - Sooner Pool Friends	\$0.00	\$0.00	\$4,134.77	\$0.00	\$0.00	\$4,134.77
Money Market Total	\$454,175.09	\$0.00	\$713,750.47	\$0.00	\$30,144.05	\$1,198,355.53

1035 Arvest Wealth Management

0920 - Fund for Bartlesville	\$0.00	\$0.00	\$0.00	\$0.00	\$291,431.37	\$291,431.37
0930 - Legacy Hall of Fame Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$337,214.55	\$337,214.55
0998 - Smith Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$2,191,725.13	\$2,191,725.13
010 - Animal Rescue Foundation Endowment	\$0.00	\$23,181.22	\$0.00	\$0.00	\$0.00	\$23,181.22
011 - Bartlesville Art Association	\$0.00	\$49,807.00	\$0.00	\$0.00	\$0.00	\$49,807.00
012 - American Legion	\$0.00	\$58,768.64	\$0.00	\$0.00	\$0.00	\$58,768.64
015 - Friends of the Park Endowment	\$0.00	\$18,992.00	\$0.00	\$0.00	\$0.00	\$18,992.00
0202 - Nowata Community Foundation Investment	\$24,272.90	\$0.00	\$0.00	\$0.00	\$0.00	\$24,272.90
0204 - Bluestem Medical Foundation AWM	\$426,763.50	\$0.00	\$0.00	\$0.00	\$0.00	\$426,763.50
0205 - Bartlesville Public School Foundation Affiliate A	\$1,274,798.28	\$0.00	\$0.00	\$0.00	\$0.00	\$1,274,798.28
021 - Nowata Boys & Girls Club	\$0.00	\$24,185.05	\$0.00	\$0.00	\$0.00	\$24,185.05
022 - Nowata Lions Club	\$0.00	\$11,203.00	\$0.00	\$0.00	\$0.00	\$11,203.00
025 - Bartlesville Reg United Way Agency	\$0.00	\$286,272.36	\$0.00	\$0.00	\$0.00	\$286,272.36
026 - BRUW Operating Reserve	\$0.00	\$446,173.81	\$0.00	\$0.00	\$0.00	\$446,173.81
027 - BRUW Catastrophic Reserve	\$0.00	\$866,102.56	\$0.00	\$0.00	\$0.00	\$866,102.56
028 - BRUW Special Needs	\$0.00	\$55,396.76	\$0.00	\$0.00	\$0.00	\$55,396.76

030 - Big Brothers Big Sisters of OK Endowment	\$0.00	\$119,225.80	\$0.00	\$0.00	\$0.00	\$119,225.80
035 - Boy Scouts Endowment	\$0.00	\$46,155.43	\$0.00	\$0.00	\$0.00	\$46,155.43
036 - Hopestone Cancer Support	\$0.00	\$9,566.21	\$0.00	\$0.00	\$0.00	\$9,566.21
040 - Children's Musical Theatre Endowment	\$0.00	\$39,486.03	\$0.00	\$0.00	\$0.00	\$39,486.03
0401 - Shoemake Family	\$0.00	\$0.00	\$73,255.23	\$0.00	\$0.00	\$73,255.23
0402 - Bilger Family Charitable Trust	\$0.00	\$0.00	\$16,563.11	\$0.00	\$0.00	\$16,563.11
0405 - Noel Kaiser O Happy Day Scholarship	\$0.00	\$0.00	\$6,614.17	\$0.00	\$0.00	\$6,614.17
0407 - Ron & Caren Betz Family Fund	\$0.00	\$0.00	\$122,976.12	\$0.00	\$0.00	\$122,976.12
0408 - Carol Ann and Don Cone Legacy Scholarship	\$0.00	\$0.00	\$48,499.19	\$0.00	\$0.00	\$48,499.19
0409 - Terrance and Lynn Potts Family Fund	\$0.00	\$0.00	\$111,561.62	\$0.00	\$0.00	\$111,561.62
0410 - Deffenbaugh Family Fund	\$0.00	\$0.00	\$6,077.17	\$0.00	\$0.00	\$6,077.17
0412 - Ryan and Johanna Doe Family Fund	\$0.00	\$0.00	\$10,393.26	\$0.00	\$0.00	\$10,393.26
0413 - Cheryl Schiermeier Scholarship	\$0.00	\$0.00	\$17,288.72	\$0.00	\$0.00	\$17,288.72
0415 - Birk Family	\$0.00	\$0.00	\$7,287.86	\$0.00	\$0.00	\$7,287.86
0416 - Randy Stayton	\$0.00	\$0.00	\$19,157.42	\$0.00	\$0.00	\$19,157.42
0417 - James & Ada Grillot	\$0.00	\$0.00	\$10,048.12	\$0.00	\$0.00	\$10,048.12
0419 - Steven and Susan Clark	\$0.00	\$0.00	\$872.03	\$0.00	\$0.00	\$872.03
0424 - Summerlin Family	\$0.00	\$0.00	\$8,931.95	\$0.00	\$0.00	\$8,931.95
0425 - Maddux Hahn	\$0.00	\$0.00	\$29,203.67	\$0.00	\$0.00	\$29,203.67
0426 - Brandemuhl Foundation	\$0.00	\$0.00	\$20,965.12	\$0.00	\$0.00	\$20,965.12
0428 - Lennie Baker Scholarship	\$0.00	\$0.00	\$9,118.07	\$0.00	\$0.00	\$9,118.07
0430 - Kliewer, Austin & Kelsey	\$0.00	\$0.00	\$13,071.43	\$0.00	\$0.00	\$13,071.43
0432 - Dwight D. Boesiger Memorial	\$0.00	\$0.00	\$50,783.75	\$0.00	\$0.00	\$50,783.75
0434 - Dr. Stan DeFehr Memorial	\$0.00	\$0.00	\$14,942.61	\$0.00	\$0.00	\$14,942.61
0437 - Karl "Fritz" Krueger Scholarship	\$0.00	\$0.00	\$3,133.92	\$0.00	\$0.00	\$3,133.92
0438 - Gregg Meidl	\$0.00	\$0.00	\$5,277.28	\$0.00	\$0.00	\$5,277.28
0439 - Epperson Family	\$0.00	\$0.00	\$3,978.20	\$0.00	\$0.00	\$3,978.20
0440 - Don D. and Cheri F Doty	\$0.00	\$0.00	\$995,013.74	\$0.00	\$0.00	\$995,013.74
0441 - Victor and Cynthia Paul	\$0.00	\$0.00	\$25,150.72	\$0.00	\$0.00	\$25,150.72
0442 - Matthiesen	\$0.00	\$0.00	\$40,931.16	\$0.00	\$0.00	\$40,931.16
0443 - Lyon Foundation AWM	\$0.00	\$0.00	\$137,276.58	\$0.00	\$0.00	\$137,276.58
0444 - Otten's Helping Hands	\$0.00	\$0.00	\$29,395.57	\$0.00	\$0.00	\$29,395.57
0446 - Larry Cain Donor Advised	\$0.00	\$0.00	\$3,510.94	\$0.00	\$0.00	\$3,510.94
0451 - Melvin Shoemith Scholarship Fund	\$0.00	\$0.00	\$14,005.50	\$0.00	\$0.00	\$14,005.50
0452 - Dennis & Judy Logan	\$0.00	\$0.00	\$29,557.89	\$0.00	\$0.00	\$29,557.89
0453 - Metts Family	\$0.00	\$0.00	\$358,455.54	\$0.00	\$0.00	\$358,455.54
0455 - Dr. L. Kent Thomas AIM Scholarship	\$0.00	\$0.00	\$82,359.37	\$0.00	\$0.00	\$82,359.37
0456 - Mark Headley Family Foundation	\$0.00	\$0.00	\$28,977.05	\$0.00	\$0.00	\$28,977.05
0457 - Glenn W Dodwell Memorial Scholarship	\$0.00	\$0.00	\$1,342,805.71	\$0.00	\$0.00	\$1,342,805.71
0459 - Glen & Laura Schmidt	\$0.00	\$0.00	\$27,987.80	\$0.00	\$0.00	\$27,987.80
046 - Community Concert Association	\$0.00	\$3,121.29	\$0.00	\$0.00	\$0.00	\$3,121.29
0460 - Haberstroh Family	\$0.00	\$0.00	\$3,225.73	\$0.00	\$0.00	\$3,225.73
0464 - Austin (Roberts) Knippers	\$0.00	\$0.00	\$3,514.20	\$0.00	\$0.00	\$3,514.20
0465 - Wagon Wheel Scholarship	\$0.00	\$0.00	\$32,382.34	\$0.00	\$0.00	\$32,382.34

0466 - Jane Phillips Medical Center Auxiliary Scholarship	\$0.00	\$0.00	\$96,686.75	\$0.00	\$0.00	\$96,686.75
0467 - Hales Family	\$0.00	\$0.00	\$18,903.69	\$0.00	\$0.00	\$18,903.69
0468 - Bode Family	\$0.00	\$0.00	\$34,539.30	\$0.00	\$0.00	\$34,539.30
0469 - Borq Family	\$0.00	\$0.00	\$9,398.60	\$0.00	\$0.00	\$9,398.60
0470 - Taylor Family	\$0.00	\$0.00	\$18,572.81	\$0.00	\$0.00	\$18,572.81
0471 - Spence Riqdon Memorial Scholarship	\$0.00	\$0.00	\$15,232.34	\$0.00	\$0.00	\$15,232.34
0474 - Geraldine Hicks Charitable	\$0.00	\$0.00	\$302,247.91	\$0.00	\$0.00	\$302,247.91
0475 - Samantha Nicole Potts	\$0.00	\$0.00	\$7,119.26	\$0.00	\$0.00	\$7,119.26
0476 - Malcolm and Barbara Joyce	\$0.00	\$0.00	\$10,506.12	\$0.00	\$0.00	\$10,506.12
0477 - Angie Swiqart Memorial Scholarship	\$0.00	\$0.00	\$47,487.09	\$0.00	\$0.00	\$47,487.09
0478 - Mihm Howk	\$0.00	\$0.00	\$655,310.99	\$0.00	\$0.00	\$655,310.99
0480 - Rich and Kathleen Rutledge	\$0.00	\$0.00	\$65,974.64	\$0.00	\$0.00	\$65,974.64
0481 - Nowata Hospital	\$0.00	\$0.00	\$6,254.09	\$0.00	\$0.00	\$6,254.09
0482 - Lynn and Terrance Potts Legacy Scholarship	\$0.00	\$0.00	\$17,397.58	\$0.00	\$0.00	\$17,397.58
0484 - KB Berry-Bucky Buck Memorial Student Athlete Schc	\$0.00	\$0.00	\$17,693.62	\$0.00	\$0.00	\$17,693.62
0486 - Spencer and Laura Jensen	\$0.00	\$0.00	\$3,825.28	\$0.00	\$0.00	\$3,825.28
0487 - Key and Kite Family Fund	\$0.00	\$0.00	\$8,850.72	\$0.00	\$0.00	\$8,850.72
0488 - Julie and Tim King Scholarship	\$0.00	\$0.00	\$22,534.49	\$0.00	\$0.00	\$22,534.49
05 - Aqape Mission Endowment	\$0.00	\$14,824.13	\$0.00	\$0.00	\$0.00	\$14,824.13
050 - Girl Scouts of Eastern OK Endowment	\$0.00	\$27,138.14	\$0.00	\$0.00	\$0.00	\$27,138.14
0500 - Caney Valley Priceless Program	\$0.00	\$0.00	\$3,734.90	\$0.00	\$0.00	\$3,734.90
051 - Lowe Family Young Scholars	\$0.00	\$460,680.55	\$0.00	\$0.00	\$0.00	\$460,680.55
0510 - Acts 20:35	\$0.00	\$0.00	\$12,230.02	\$0.00	\$0.00	\$12,230.02
0511 - Allied Arts & Humanities Fund	\$0.00	\$0.00	\$18,046.37	\$0.00	\$0.00	\$18,046.37
052 - Meals on Wheels Oper Fund	\$0.00	\$196,121.24	\$0.00	\$0.00	\$0.00	\$196,121.24
054 - Musical Research Society	\$0.00	\$388,090.58	\$0.00	\$0.00	\$0.00	\$388,090.58
0548 - George Halkiades Designated	\$0.00	\$0.00	\$4,665.87	\$0.00	\$0.00	\$4,665.87
055 - Nevus Outreach Endowment	\$0.00	\$19,867.65	\$0.00	\$0.00	\$0.00	\$19,867.65
0560 - Erin Cagle Memorial Fund	\$0.00	\$0.00	\$94,756.51	\$0.00	\$0.00	\$94,756.51
0561 - Sherry Musselman Cox Memorial Scholarship	\$0.00	\$0.00	\$20,982.78	\$0.00	\$0.00	\$20,982.78
0580 - Birdies for Scholarship Fund	\$0.00	\$0.00	\$7,019.17	\$0.00	\$0.00	\$7,019.17
059 - Oqlesby Volunteer Fire Dept	\$0.00	\$33,216.90	\$0.00	\$0.00	\$0.00	\$33,216.90
0590 - Blair T Russell Memorial Fund	\$0.00	\$0.00	\$5,222.74	\$0.00	\$0.00	\$5,222.74
060 - On the Rock Ministries Endowment	\$0.00	\$101,922.59	\$0.00	\$0.00	\$0.00	\$101,922.59
0600 - Bowerman Family Fund	\$0.00	\$0.00	\$11,777.98	\$0.00	\$0.00	\$11,777.98
061 - Paths to Independence	\$0.00	\$7,750.15	\$0.00	\$0.00	\$0.00	\$7,750.15
062 - Lighthouse Outreach	\$0.00	\$13,277.63	\$0.00	\$0.00	\$0.00	\$13,277.63
0620 - Casselberry Family Fund	\$0.00	\$0.00	\$14,736.55	\$0.00	\$0.00	\$14,736.55
065 - Price Tower Arts Center Endowment	\$0.00	\$40,854.15	\$0.00	\$0.00	\$0.00	\$40,854.15
0655 - Dalrymple Family	\$0.00	\$0.00	\$43,126.53	\$0.00	\$0.00	\$43,126.53
0660 - Depot Preservation	\$0.00	\$0.00	\$7,534.77	\$0.00	\$0.00	\$7,534.77
068 - Journey Home Inc	\$0.00	\$12,853.03	\$0.00	\$0.00	\$0.00	\$12,853.03
069 - Theater Bartlesville	\$0.00	\$1,994.21	\$0.00	\$0.00	\$0.00	\$1,994.21
070 - Tri-County Tech Endowment	\$0.00	\$489,743.48	\$0.00	\$0.00	\$0.00	\$489,743.48

0700 - Droege Memorial Fund	\$0.00	\$0.00	\$15,716.53	\$0.00	\$0.00	\$15,716.53
0705 - Economic Development	\$0.00	\$0.00	\$19,045.04	\$0.00	\$0.00	\$19,045.04
0710 - Environment	\$0.00	\$0.00	\$244,373.90	\$0.00	\$0.00	\$244,373.90
0740 - Green Country Cattlemen's Assoc	\$0.00	\$0.00	\$32,172.54	\$0.00	\$0.00	\$32,172.54
0745 - Gwen Potter Roots Music	\$0.00	\$0.00	\$4,282.61	\$0.00	\$0.00	\$4,282.61
0755 - Bud & Brad Horsman Memorial	\$0.00	\$0.00	\$19,524.48	\$0.00	\$0.00	\$19,524.48
0765 - Larry Houchin Sportsmanship Award	\$0.00	\$0.00	\$73,282.51	\$0.00	\$0.00	\$73,282.51
0768 - Z B McCracken Memorial Scholarship	\$0.00	\$0.00	\$218,513.36	\$0.00	\$0.00	\$218,513.36
0771 - Mueggenborg Fund for Giving	\$0.00	\$0.00	\$32,136.85	\$0.00	\$0.00	\$32,136.85
0775 - Price Scholarship	\$0.00	\$0.00	\$98,495.12	\$0.00	\$0.00	\$98,495.12
0776 - Michael & Janice Prekler Family	\$0.00	\$0.00	\$48,721.58	\$0.00	\$0.00	\$48,721.58
0778 - Roll Family Fund	\$0.00	\$0.00	\$1,563.96	\$0.00	\$0.00	\$1,563.96
0781 - Ryan and Kelsey Reynolds Fund	\$0.00	\$0.00	\$78,698.45	\$0.00	\$0.00	\$78,698.45
080 - Wash County SPCA Endowment	\$0.00	\$60,811.24	\$0.00	\$0.00	\$0.00	\$60,811.24
0805 - Schmoltdt Foundation for Education	\$0.00	\$0.00	\$1,175,413.32	\$0.00	\$0.00	\$1,175,413.32
0815 - Service League Fund	\$0.00	\$0.00	\$664,039.32	\$0.00	\$0.00	\$664,039.32
0816 - Service League Scholarship	\$0.00	\$0.00	\$487,440.92	\$0.00	\$0.00	\$487,440.92
0820 - Lou Skurcenski Scholarship	\$0.00	\$0.00	\$90,515.05	\$0.00	\$0.00	\$90,515.05
0835 - Pat Tucker Memorial Scholarship	\$0.00	\$0.00	\$19,905.14	\$0.00	\$0.00	\$19,905.14
084 - Martha's Task	\$0.00	\$5,309.30	\$0.00	\$0.00	\$0.00	\$5,309.30
085 - Wesleyan Christian School Endowment	\$0.00	\$103,960.28	\$0.00	\$0.00	\$0.00	\$103,960.28
0854 - Wash Co Healty Living	\$0.00	\$0.00	\$106,831.43	\$0.00	\$0.00	\$106,831.43
0860 - Wilbur Fund	\$0.00	\$0.00	\$73,756.83	\$0.00	\$0.00	\$73,756.83
0115 - Birdies for Scholarshipships Endowment	\$0.00	\$0.00	\$0.00	\$49,277.30	\$0.00	\$49,277.30
0150 - Junior Achievement of Oklahoma Endowment	\$0.00	\$0.00	\$0.00	\$124,242.42	\$0.00	\$124,242.42
032 - Bonita K Luther SPCA Designated	\$0.00	\$0.00	\$0.00	\$29,107.61	\$0.00	\$29,107.61
037 - Kiddie Park Preservation Fund	\$0.00	\$0.00	\$0.00	\$6,613.75	\$0.00	\$6,613.75
0479 - Buell Family	\$0.00	\$0.00	\$0.00	\$837,844.32	\$0.00	\$837,844.32
081 - Sandra LeFebvre SPCA Designated	\$0.00	\$0.00	\$0.00	\$132,472.11	\$0.00	\$132,472.11
Total Arvest Wealth Management	\$1,725,834.68	\$4,036,052.41	\$8,871,348.27	\$1,179,557.51	\$2,820,371.05	\$18,633,163.92
1040 Petty Cash						
0999 - BCF Unrestricted Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$115.43	\$115.43
Total Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$115.43	\$115.43
1025 BancFirst						
0200 - Bartlesville Public School Foundation Affiliate	\$121,904.81	\$0.00	\$0.00	\$0.00	\$0.00	\$121,904.81
Total BancFirt	\$121,904.81	\$0.00	\$0.00	\$0.00	\$0.00	\$121,904.81
1051 BPSF Broker/CD						
0200 - Bartlesville Public School Foundation Affiliate	\$156,866.59	\$0.00	\$0.00	\$0.00	\$0.00	\$156,866.59
Total BPSF Broker/CD	\$156,866.59	\$0.00	\$0.00	\$0.00	\$0.00	\$156,866.59
Total Net Asswts	\$2,470,228.21	\$4,036,052.41	\$9,586,361.04	\$1,179,557.51	\$2,928,749.55	\$20,201,234.64

Bartlesville Community Foundation
Profit and Loss
June 30, 2022

	July	August	September	October	November	December	January	February	March	April	May	June	Year to Date
Revenues													
1-4010 Donations and Grants	\$2,500.00	\$21.91	\$5,000.00	\$0.00	\$11.34	\$0.00	\$0.00	\$4,249.72	\$300.00	\$0.00	\$14.96	\$485.00	\$12,582.93
1-4012 Bequest Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,750.00	\$28,750.00	\$57,500.00
1-4014 Royalty Income	\$1,577.70	\$1,761.84	\$568.92	\$2,300.25	\$2,733.84	\$2,463.85	\$2,433.82	\$2,715.48	\$2,927.02	\$1,918.69	\$2,759.17	\$3,446.53	\$27,607.11
1-4015 Annual Appeal	\$100.00	\$0.00	\$1,000.00	\$1,950.00	\$3,530.00	\$5,350.00	\$728.25	\$0.00	\$0.00	\$0.00	\$0.00	\$2,900.00	\$15,558.25
1-4020 Legacy Event	\$2,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$11,800.00	\$18,450.00	\$11,250.00	\$1,800.00	\$52,264.00
1-4030 Administrative Fees	\$0.00	\$0.00	\$56,096.70	\$0.00	\$0.00	\$61,379.46	\$0.00	\$0.00	\$57,739.12	\$0.00	\$0.00	\$53,017.51	\$228,232.79
1-4040 Interest Income	\$68.33	\$69.47	\$63.98	\$64.17	\$60.94	\$74.03	\$96.04	\$86.30	\$96.81	\$95.70	\$96.15	\$78.30	\$950.22
1-4088 Memorial Donations TBD	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$210.00	\$0.00	\$0.00	\$0.00	\$510.00
Total Revenues	\$7,460.03	\$1,853.22	\$62,729.60	\$4,314.42	\$6,336.12	\$69,317.34	\$3,258.11	\$13,051.50	\$73,072.95	\$20,464.39	\$42,870.28	\$90,477.34	\$395,205.30
Expenses													
1-6020 Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,500.00	\$10,500.00
1-6030 Dues	\$70.00	\$0.00	\$0.00	\$135.00	\$109.95	\$1,000.00	\$70.00	\$72.00	\$0.00	\$1,035.00	\$0.00	\$0.00	\$2,491.95
1-6036 Employee Health Insurance	\$1,394.96	\$1,318.75	\$1,394.96	\$1,394.96	\$1,394.96	\$0.00	\$1,394.96	\$1,394.96	\$2,789.92	\$1,394.96	\$1,394.96	\$682.22	\$15,950.57
1-6040 Furniture & Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,844.98	\$0.00	\$1,600.00	\$5,444.98
1-6050 Insurance	\$0.00	\$2,313.30	\$183.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,496.30
1-6055 Annual Appeal Expense	\$2.90	\$0.00	\$0.00	\$1,490.92	\$17.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,511.13
1-6060 Marketing	\$200.00	\$650.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$584.19	\$200.00	\$332.36	\$1,134.54	\$4,301.09
1-6065 Donor Cultivation	\$0.00	\$251.50	\$50.73	\$50.00	\$281.60	\$398.31	\$75.00	\$0.00	\$0.00	\$417.00	\$1.63	\$155.89	\$1,681.66
1-6070 Office Expense	\$182.00	\$668.35	\$307.58	\$403.85	\$567.54	\$8.00	\$178.16	\$3,455.49	\$56.26	(\$2,050.91)	\$1,770.91	\$1,136.04	\$6,683.27
1-6074 Parking Space Rent	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$720.00
1-6075 Rent	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	\$16,150.00
1-6076 Janitorial Service	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$2,400.00
1-6078 Copier	\$88.31	\$384.03	\$114.58	\$88.31	\$410.30	\$110.14	\$276.52	\$668.89	\$16.32	\$519.09	\$146.11	\$610.89	\$3,433.49
1-6080 Payroll Taxes	\$1,291.22	\$1,284.01	\$1,284.01	\$1,284.00	\$1,284.02	\$1,470.39	\$1,334.36	\$1,334.37	\$1,334.35	\$1,313.13	\$1,305.44	\$1,294.56	\$15,813.86
1-6090 Postage	\$151.98	\$278.44	\$0.00	\$265.00	\$278.44	\$0.00	\$58.00	\$0.00	\$278.44	\$235.40	\$278.44	\$0.00	\$1,824.14
1-6120 Telephone	\$0.00	\$251.27	\$251.01	\$246.94	\$492.75	\$0.00	\$244.96	\$244.61	\$245.76	\$246.39	\$485.49	\$242.22	\$2,951.40
1-6150 Utilities	\$0.00	\$196.15	\$227.65	\$214.73	\$208.41	\$75.17	\$179.29	\$276.73	\$261.06	\$263.92	\$243.80	\$180.59	\$2,327.50
1-6160 Credit Card Fees	\$30.10	\$30.00	\$30.00	\$30.00	\$31.69	\$89.28	\$30.00	\$52.48	\$58.65	\$67.30	\$50.00	\$50.00	\$549.50
1-6170 Legacy Event Expenses	\$500.00	\$0.00	\$0.00	\$0.00	\$27.62	\$0.00	\$0.00	\$8,125.00	\$1,516.16	\$3,706.88	\$28,309.02	\$1,900.81	\$44,085.49
1-6175 Web Site/Social Media	\$40.00	\$40.00	\$40.00	\$40.00	\$0.00	\$125.00	\$0.00	\$80.00	\$40.00	\$40.00	\$40.00	\$250.00	\$735.00
1-6190 Pro Dev/Cont Ed	\$0.00	\$0.00	\$748.00	\$0.00	\$0.00	\$0.00	\$0.00	\$438.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,186.00
1-6195 Software	\$14,562.86	\$0.00	\$0.00	\$0.00	\$0.00	\$340.32	\$0.00	\$0.00	\$0.00	\$280.00	\$0.00	\$0.00	\$15,183.18
1-6205 Discretionary Grant	\$725.00	\$600.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,000.00	\$27,350.00
1-6600 Payroll Expenses	\$16,784.46	\$16,784.46	\$16,784.46	\$16,784.46	\$16,784.46	\$19,220.84	\$16,784.46	\$16,784.46	\$16,784.46	\$16,784.46	\$16,784.46	\$16,784.46	\$203,849.90
Total Expenses	\$37,483.79	\$26,510.26	\$23,075.98	\$24,088.17	\$23,549.05	\$24,772.45	\$22,535.71	\$34,836.99	\$25,675.57	\$30,007.60	\$52,852.62	\$64,232.22	\$389,620.41
Net Income	(\$30,023.76)	(\$24,657.04)	\$39,653.62	(\$19,773.75)	(\$17,212.93)	\$44,544.89	(\$19,277.60)	(\$21,785.49)	\$47,397.38	(\$9,543.21)	(\$9,982.34)	\$26,245.12	\$5,584.89

Other Revenue

	June 2020	Year to Date
1-50 Contributions to Projects	\$194,665.95	\$2,077,610.61
1-50 Interest/Dividends	\$99,920.64	\$300,874.12
1-50 Realized Gain / (Loss)	(\$60,430.28)	\$186,943.97
1-50 Unrealized Gain / (Loss)	<u>(\$1,398,315.47)</u>	<u>(\$2,100,447.81)</u>
Total Revenues	<u>(\$1,164,159.16)</u>	<u>\$464,980.89</u>

Other Expenses

1-85 Grants through BCF	\$5,549.00	\$57,435.00
1-85 Grants from Funds	\$345,059.71	\$1,834,616.03
1-85 Administrative Fees Exp	\$0.00	\$165,105.86
1-85 Bank Fees	<u>\$17,653.11</u>	<u>\$73,906.83</u>
Total Expenses	<u>\$368,261.82</u>	<u>\$2,131,063.72</u>

Bartlesville Community Foundation
Statement of Revenue and Expenses
 With Budget and Budget Variance
 June 2022

		June 2022	Year to date	Year to Date Budget	Annual Budget	Annual Budget Variance
Revenues						
1-4010	Donations and Grants	\$485.00	\$12,582.93	\$5,000.00	\$5,000.00	\$7,582.93
1-4012	Bequest Income	\$28,750.00	\$57,500.00	\$115,000.00	\$115,000.00	(\$57,500.00)
1-4014	Royalty Income	\$3,446.53	\$27,607.11	\$9,000.00	\$9,000.00	\$18,607.11
1-4015	Annual Appeal	\$2,900.00	\$15,558.25	\$20,000.00	\$20,000.00	(\$4,441.75)
1-4020	Legacy Event	\$1,800.00	\$52,264.00	\$45,000.00	\$45,000.00	\$7,264.00
1-4030	Administrative Fees	\$53,017.51	\$228,232.79	\$170,500.00	\$170,500.00	\$57,732.79
1-4040	Interest Income	\$78.30	\$950.22	\$2,000.00	\$2,000.00	(\$1,049.78)
1-4088	Memorial Donations TBD	\$0.00	\$510.00	\$0.00	\$0.00	\$510.00
Total Revenues		\$90,477.34	\$395,205.30	\$206,416.64	\$366,500.00	\$28,705.30
Expenses						
1-6020	Audit	\$10,500.00	\$10,500.00	\$9,500.00	\$9,500.00	\$1,000.00
1-6030	Dues	\$0.00	\$2,491.95	\$7,370.00	\$7,370.00	(\$4,878.05)
1-6036	Employee Health Insurance	\$682.22	\$15,950.57	\$14,400.00	\$14,400.00	\$1,550.57
1-6040	Furniture & Equipment Purch	\$1,600.00	\$5,444.98	\$6,000.00	\$6,000.00	(\$555.02)
1-6050	Insurance	\$0.00	\$2,496.30	\$3,100.00	\$3,100.00	(\$603.70)
1-6055	Annual Appeal Expense	\$0.00	\$1,511.13	\$2,500.00	\$2,500.00	(\$988.87)
1-6060	Marketing	\$1,134.54	\$4,301.09	\$4,000.00	\$4,000.00	\$301.09
1-6065	Donor Cultivation	\$155.89	\$1,681.56	\$3,000.00	\$3,000.00	(\$1,318.44)
1-6070	Office Expense	\$1,136.04	\$6,683.27	\$5,000.00	\$5,000.00	\$1,683.27
1-6074	Parking Space Rent	\$60.00	\$720.00	\$810.00	\$810.00	(\$90.00)
1-6075	Rent	\$1,450.00	\$16,150.00	\$14,400.00	\$14,400.00	\$1,750.00
1-6076	Janitorial Service	\$200.00	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00
1-6078	Copier	\$610.89	\$3,433.49	\$2,000.00	\$2,000.00	\$1,433.49
1-6080	Payroll Taxes	\$1,294.56	\$15,813.86	\$16,542.00	\$16,542.00	(\$728.14)
1-6085	Workshop Expense	\$0.00	\$0.00	\$2,000.00	\$2,000.00	(\$2,000.00)
1-6090	Postage	\$0.00	\$1,824.14	\$2,000.00	\$2,000.00	(\$175.86)
1-6120	Telephone	\$242.22	\$2,951.40	\$3,200.00	\$3,200.00	(\$248.60)
1-6150	Utilities	\$180.59	\$2,327.50	\$2,500.00	\$2,500.00	(\$172.50)
1-6160	Credit Card Fees	\$50.00	\$549.50	\$750.00	\$750.00	(\$200.50)
1-6170	Legacy Event Expenses	\$1,900.31	\$44,085.49	\$37,500.00	\$37,500.00	\$6,585.49
1-6175	Web Site/Social Media	\$250.00	\$735.00	\$500.00	\$500.00	\$235.00
1-6190	Pro Dev/Cont Ed	\$0.00	\$1,186.00	\$2,300.00	\$2,300.00	(\$1,114.00)
1-6195	Software	\$0.00	\$15,183.18	\$15,044.00	\$15,044.00	\$139.18
1-6205	Discretionary Grant	\$26,000.00	\$27,350.00	\$2,000.00	\$2,000.00	\$25,350.00
1-6600	Payroll Expenses	\$16,784.46	\$203,849.90	\$210,155.00	\$210,155.00	(\$6,305.10)
Total Expenses		\$64,231.72	\$389,620.31	\$368,971.00	\$368,971.00	\$20,649.31
NET SURPLUS/(DEFICIT)		\$26,245.62	\$5,584.99	(\$162,554.36)	(\$2,471.00)	\$8,055.99

Bartlesville Community Foundation
Disbursement Report
June 17 to August 12, 2022

Expenses	<u>Disbursement</u>
0115 - Birdies for Scholarshipships Endowment	\$1,250.00
0200 - Bartlesville Public School Foundation Affiliate	\$36,856.59
0201 - Nowata Community Foundation Affiliate	\$11,308.49
0203 - Bluestem Medical Foundation MM	\$32,980.51
032 - Bonita K Luther SPCA Designated	\$1,569.32
037 - Kiddie Park Preservation Fund	\$347.23
0401 - Shoemake Family	\$7,348.46
0405 - Noel Kaiser O Happy Day Scholarship	\$300.00
0406 - Civitan Club	\$635.43
0408 - Carol Ann and Don Cone Legacy Scholarshipship	\$1,500.00
0409 - Terrance and Lynn Potts Family Fund	\$335.00
0413 - Cheryl Schiermeier Scholarship	\$2,500.00
0415 - Birk Family	\$300.00
0425 - Maddux Hahn	\$250.00
0426 - Brandemuhl Foundation	\$2,000.00
0428 - Lennie Baker Scholarship	\$500.00
0432 - Dwight D. Boesiger Memorial	\$1,000.00
0437 - Karl "Fritz" Krueger Scholarshipship	\$1,500.00
0440 - Don D. and Cheri F Doty	\$69,650.96
0441 - Victor and Cynthia Paul	\$22,000.00
0443 - Lyon Foundation AWM	\$10,000.00
0444 - Otten's Helping Hands	\$7,200.00
0450 - Melvin Shoemith Designated Fund	\$2,500.00
0452 - Dennis & Judy Logan	\$10,200.00
0455 - Dr. L. Kent Thomas AIM Scholarship	\$4,000.00
0456 - Mark Headley Family Foundation	\$5,500.00
0457 - Glenn W Dodwell Memorial Schoolarship	\$10,000.00
0458 - Lyon Foundation MM	\$190,000.00
0459 - Glen & Laura Schmidt	\$3,200.00
0460 - Haberstroh Family	\$2,500.00
0464 - Austin (Roberts) Knippers	\$1,714.15
0465 - Wagon Wheel Scholarship	\$500.00
0466 - Jane Phillips Medical Center Auxiliary Scholarship	\$9,000.00
0471 - Spence Rigdon Memorial Scholarship	\$500.00
0472 - OK EAT	\$2,856.52
0476 - Malcolm and Barbara Joyce	\$100.00
0477 - Angie Swigart Memorial Scholarship	\$2,000.00
0479 - Buell Family	\$41,894.21
0483 - Home for the Night	\$470.56
0484 - KB Berry-Bucky Buck Memorial Student Athlete Sch	\$2,000.00
0485 - Nowata Citizens for a Brighter Future - Splash Pad	\$52.78
0486 - Spencer and Laura Jensen	\$1,112.80
0488 - Julie and Tim King Scholarship	\$1,250.00
0489 - Bernies Playhouse	\$450.00
0515 - Bark Park Buddies	\$382.64
0529 - Bartlesville Education Promise	\$1,000.00
054 - Musical Research Society	\$10,500.00
0590 - Blair T Russell Memorial Fund	\$500.00
0638 - Phillips 66 Jeans Week	\$2,000.00
0680 - Discovery 1 Park	\$134.28
0692 - Downtown Bartleville, Ltd	\$2,295.00
0760 - HOT Street Party Fund	\$4,431.56
0765 - Larry Houchin Sportsmanship Award	\$2,500.00
0768 - Z B McCracken Memorial Scholarship	\$4,000.00
0805 - Schmoltdt Foundation for Education	\$4,500.00
081 - Sandra LeFebvre SPCA Designated	\$7,143.68
0816 - Service League Scholarship	\$10,000.00
0820 - Lou Skurcenski Scholarship	\$1,000.00
Total Expenses	<u>\$553,520.17</u>

Sample Conflict of Interest Policy

I. Introduction

The Foundation is a publicly supported charitable foundation primarily serving the communities of the Bartlesville, OK area and is dedicated to its mission of expanding private philanthropy in those communities. The Foundation operates within the public trust and strives to maintain the highest code of conduct in all of its operations.

The Foundation recognizes that it can best accomplish its mission when the board of directors, volunteer committee members, staff and other groups associated with the foundation represent the diverse interests, cultures, occupations and expertise of the community. Thus, the Foundation recognizes that members of the board of directors and others representing or affiliated with the Foundation will from time to time face possible conflicts of interest or situations in which the appearance of conflict of interest could be detrimental to the Foundation and the communities it serves. The Foundation adopts this Policy in recognition of its responsibility to the public trust, in recognition of the importance of fairness and objectivity in its conduct of business, as a means of assuring that every decision of the Foundation is made in the interest of the Foundation and the communities it serves and as a means of publicly codifying its expectations of board, staff and volunteers, and others serving the Foundation.

This Conflict of Interest Policy applies to all persons holding positions of responsibility and trust on behalf of the Foundation, including but not limited to members of the board of directors, members of board committees who are not members of the board, volunteer committee members, members of the boards of supporting organizations to the Foundation, and members of the Foundation staff (hereinafter “members”). This Policy shall be provided to each member at the time that he or she is asked to serve the Foundation and renewed annually at the first board meeting of the fiscal year.

II. General Policies and Expectations

Members of the foundation are expected to commit themselves to ethical and professional conduct. This includes the proper use of authority and appropriate decorum.

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Members must represent unconflicted loyalty to the interest of the Foundation. This accountability supersedes any conflicting loyalty such as that to advocacy or interest groups, business interests, personal interests or paid or volunteer service to other organizations. It also supersedes the personal interest of any staff or volunteer member acting as a consumer or client of the foundation's services.

It is the policy of the Foundation that no member shall derive any personal profit or gain, directly or indirectly, by reason of his or her service to the Foundation. There may be no self-dealing or any conduct of private business or personal services between any member and the Foundation except those conducted in an open and objective manner to ensure equal competitive opportunity and equal access to information.

Board members or volunteer committee members must not use their positions to obtain employment in the Foundation for themselves, family members or close associates. Should a board or volunteer committee member desire employment, he or she must first resign.

Board and volunteer committee members may not attempt to exercise individual authority over the policies and operations of the Foundation except through their roles as voting members of the board or volunteer committees. Staff members may not attempt to exercise individual authority over the policies and operations of the Foundation except through their specific job responsibilities and established supervisory structure.

Board members and volunteer committee members in their interaction with the press and the public must recognize the inability of any individual member of the board or committee to speak for the Foundation except as expressly authorized by the board chair. Staff members in their interactions with the press and the public must recognize the inability of any individual staff member to speak for the foundation except as expressly authorized by the president.

The Foundation will comply with both the letter and spirit of all public disclosure requirements, including the open availability of its Form 990 tax returns. However, all members must hold strictly confidential all issues of a private nature, including, but not limited to, issues related to private businesses, contributions from individuals, businesses and other private entities, and all personnel matters.

III. Policies on Conflict of Interest

In conducting the affairs of the Foundation, duality or conflict of interest shall be presumed when a person to whom this policy applies or a member of his/her immediate family serves as a trustee, officer, staff member or holder of more than 10% of corporate stock of an affected organization or firm; has a formal affiliation or interest in an affected organization or firm; or could expect financial gain or loss from a particular decision.

Before a staff, board or volunteer committee member begins his or her service with the Foundation, he or she shall file with the president of the Foundation a list of his or her principal business activities, as well as involvement with other charitable and business organizations, vendors or business interests, or with any other associations that might produce a conflict of interest.

In addition to the disclosure required by the previous paragraph, each member is under an obligation to the Foundation, to his or her fellow staff or volunteers, and to the community served by the Foundation to inform the Foundation of any position he or she holds or of any business or a vocational activity that may result in a possible conflict of interest or bias for or against a particular grantee, action or policy, at the time such grant, action or policy is under consideration by the board or any volunteer committee of the Foundation. Any duality or possible conflict of interest on the part of any member shall be disclosed to the chair of the board (in the case of volunteers) or the president (in the case of staff members) and made a matter of record as soon as the issue in question is raised and a possible conflict is known.

When the board, committee or staff is to decide upon an issue about which a member has an unavoidable conflict of interest, that member shall physically absent herself or himself without comment from not only the vote, but also from the deliberation, unless directly requested by the chair of the board or relevant committee to provide factual information or answer factual questions that may assist the board or committee in making a wise decision. In no case shall that member vote on such matter or attempt to exert personal influence in connection therewith.

Disclosure and abstention shall be recorded in the minutes of the meeting(s) at which the issue is discussed and decided.

In any situation not specifically covered by the previous sections of this policy, members shall consider carefully any potential conflict of their personal interests with the interests of the Foundation and refrain from any action that might be perceived as an actual or apparent conflict of interest.

IV. Examples of Appropriate Actions Under This Policy

Example 1. An officer or other paid employee of a bank or other financial institution who is also a board or finance committee member of the Foundation should inform the chair of the board of his or her potential conflict of interest and abstain from discussing or voting on the retaining, employing or dismissing of his or her financial institution as an investment manager of the foundation.

Example 2. A board or distributions committee member who is also a board, staff or committee member of a proposed grantee should inform the chair of his or her conflict of interest and

abstain from voting on or discussing any motion for or against the proposed grant, except as expressly requested by the chair to provide factual information or answer factual questions that would be useful to the board or committee in making its decisions. If several grants are being voted upon concurrently, the Board or committee member must voice his or her conflict of interest to the chair before the vote so that a vote on the grant with which there is a conflict may be taken separately.

Example 3. A Board or Committee member whose personal financial interests could be positively or adversely affected by the Foundation’s accepting, holding or disposing of a particular gift from a donor or by knowledge of the gift should inform the chair of his or her potential conflict of interest; refrain from seeking, obtaining or reviewing non-public information about the gift; and abstain from discussing or voting on acceptance of the gift.

V. Duties of the Board Chair and the President

The chair of the board shall be responsible for the application and interpretation of these policies as they relate to board members, volunteer committee members or the president. The president shall be responsible for the application and interpretation of the above policies as they relate to members of the Foundation’s staff.

VI. Duties of Members

Each board member has the affirmative responsibility to report to the board chair (in the case of concerns related to board or committee members or the president) or to the president (in the case of concerns related to members of the staff) any and all knowledge of any action or conduct that appears to be contrary to this Policy.

VII. Disclosure

I have listed below my principal business activities and those of my immediate family and those charitable organizations that employ me or a member of my family or for which one of us serves as a member of the board.

Name of Organization	Nature of Affiliation

Name of Organization	Nature of Affiliation

I hereby certify that I have read, understood, and agree to the Foundation’s policies as described in this statement and that the information given above is complete and accurate to the best of my knowledge.

Date/Name (printed or typed)

Signature

This Conflicts of Interest Policy was approved by the Foundation’s board of directors on:

Date



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BARTLESVILLECF.ORG

Three options are available for qualifying funds. Requirements include:

- A fund’s balance **may not** be split between options
- Fund balances are reviewed quarterly. Funds that do not have a qualifying balance will have one quarter to raise the balance or be moved to a model that meets the minimum balance requirement. Funds that dip below the minimum balance because of market fluctuations ~~will have two quarters to increase the fund’s balance~~ will be reviewed and moved prior to the next election period (July 1 – June 30).
- Funds may make a deposit election on July 1 or at the time of fund initiation
- Funds shall remain in elected model no less than 12 months so long the balance requirements are met

Details on each option are provided below.

I (the fundholder) elect the below investment option for **the fund named above**.

Model 1: Money Market

- Minimum balance of the fund as described in the fund agreement’s fee schedule
- This is recommended if the fundholder’s intentions are to grant the balance down to the fund minimum on a regular basis or the intended lifespan of the fund is less than one year
- Funds in this model do not earn interest and are not invested

Model 2: Aggressive Growth and Income Pool

- ~60/40 equity/fixed income split
- \$2,000 minimum balance to remain invested
- Funds in this model are subject to the fluctuations of the market. Gains/Losses, Interest, and dividends are reflected on the fund’s quarterly statements

Model 3: Conservative Growth Pool

- ~70/30 equity/fixed income split portfolio
- \$100,000 minimum fund balance to remain in this option
- Funds in this model are subject to the fluctuations of the market. Gains/Losses, Interest, and dividends are reflected on the fund’s quarterly statements

Investments will be made in accordance with the Oklahoma Uniform Prudent Investor Act. In addition to providing both current income and future growth to accommodate the Foundation’s administrative and mission needs more than annual fundraising plus normal inflation. Fundholders should recognize short-term fluctuations may cause variations in performance, the BCF evaluates performance from a long-term perspective with reference to a 10-year market cycle.

*Investment services are provided by Arvest Wealth Management in accordance with an Investment Policy Statement. We are happy to provide portfolio details for Model 2 & 3.
BCF does not provide investment services or investment advice.*

Fundholder Sign/Print Name: _____ Date: _____

Fundholder Sign/Print Name: _____ Date: _____

BCF Staff Initials: _____ Date: _____



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July 27, 2022

BancFirst
Christi Lakey
300 SE Frank Phillips Blvd
Bartlesville, OK 74005

Christi,

Signers for the BCF/BPSF checking account at BancFirst should include the following individuals:

- Cana Mize – BCF Board Chair
- Debbie Mueggenborg – BCF Board Vice Chair
- Spencer King – BCF Board Treasurer
- Kristen Lindblom – BCF Board Secretary
- Cindy Wray – BPSF Board Treasurer
- Todd Cone – BPSF Board Chair
- Harry Deathe – BPSF Past Treasurer

Please let me know if I can offer any additional information.

Thank you,

Laura Jensen

Laura Jensen
Executive Director

Nondiscrimination Policy

Employment

The Bartlesville Community Foundation follows an equal opportunity employment policy and employs personnel without regard to race, creed, color, ethnicity, national origin, religion, sex, sexual orientation, gender expression, age, physical or mental ability, pregnancy, veteran status, military obligations, and marital status. This policy applies to hiring, internal promotions, training, opportunities for advancement, and terminations.

Grantmaking

No person in the United States shall, on the basis of actual or perceived race, color, religion, national origin, sex, gender identity (as defined in paragraph 249(c)(4) of title 18, United States Code), sexual orientation, marital or parental status, political affiliation, military service, physical or mental ability, or any other improper criterion be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available by the community foundation, and any other program or activity funded in whole or in part with funds appropriated for grants, cooperative agreements, and other assistance administered by the community foundation.

Approved by the Board of Directors: _____

DATE