

## Bartlesville Community Foundation Committees 2023-2024

Laura Jensen executive director remains non-voting members of all committees. The BCF Board Chair is also a member of all committees and participates as needed.

### Executive Committee

- Cana Mize – Chair
- Debbie Mueggenborg – Vice
- Spencer King – Treasurer
- Donna Bode – Secretary

### Finance Committee

- Debbie Mueggenborg
- Spencer King
- Donna Bode
- **OPEN**

### Legacy Event Committee

- Debbie Mueggenborg
- Kristen Lindblom
- John B. Kane
- Penny Johnson
- Sara Freeman
- Jane Kirkpatrick
- **OPEN**

### Scholarship Committee

- Penny Johnson
- **OPEN**
- **OPEN**
- Jessica Birk

### Grant Committee

- Donna Bode
- **OPEN**
- Cana Mize
- Mark Haskell (community)

**Executive Committee:** Involved in BCF daily operations, implementation of board policies, nominating new board members, and leading board governance. Weekly/monthly communication with staff.

**Finance Committee:** Responsible for working with the BCF staff to establish annual budgets, reviewing, and implementing finance related policies (spending policy, investment policy, etc.), first point of contact for finance related advising and matters. Weekly/Monthly communication with BCF staff.

**Legacy Event Committee:** Review and select honorees, aid BCF staff in recruiting sponsors, promoting event, and selling tickets, assist with some set up and day-of event responsibilities. Meetings 2-3 times before event, some communication from BCF office while planning, event set-up, day-of, and follow up meeting.

**Scholarship Committee:** Scholarships given to all committee members following the closing of the cycle every spring. Committee meets once in the spring to review scholarship applications and determine awards. Occasional communication outside of cycle as award questions arise.

**Grant Committee:** Meets as a committee twice a year to review applications following the fall and spring grant cycles. Communication from BCF leading up to meeting and occasional requests for feedback outside “usual grant periods.