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Board of Trustees Special Meeting
Friday, June 14, 2024
BCF Conference Room

Minutes

Jensen called the Special Bartlesville Community Foundation Board of Trustees meeting to order at 9:11 a.m., Friday, June 14, 2024. Present were Mize, King, Collins. On the phone were Shoemake, Johnson, Bode, Hay. Staff present was Jensen and Warring.

Absent: Mueggenborg, Mauntel, Kane, Kirkpatrick, Lorenz, Lindblom.

Declaration of Conflicts of Interest: Hay declared a conflict as a board member of the seller so will not participate in voting or discussion.

Robust discussion of the merits of purchasing a permanent home for the BCF at 321 SE Delaware and seeking a grant from the Lyon Foundation for a significant portion of the renovations.

1. Bylaws state “The Chairman may sign, with the Secretary or other proper officer of the corporation thereunto authorized by the Board of Trustees, any deeds, mortgages, contracts or other instruments which the Board of Trustees has authorized to be executed, except in the case where the signing and execution thereof shall be expressly delegated by the Board of Trustees, and in general, shall perform all duties incident to the office of Chairman and such other duties as may be prescribed by the board of Trustees from time to time.”
2. The Board grants Jensen, as Director, the authority to negotiate on behalf of BCF w/ an offer \$240,000 – and up to \$260,000. Contingencies noted, removal of dental equip, regulatory approval. King makes a motion to approve and seconded by Shoemake. Motion carries in favor. Hay abstains due to conflict.

Mueggenborg and Mauntel approved the purchase of the building via email in advance of the meeting. Jensen will seek Mauntel’s specific approval of the motion put forth in the meeting to ensure a quorum. Specific approval received by Mauntel 6/14 via e-mail.

3. The Board grants authority to Jensen as Director to seek bids for renovations and to begin application process for Lyon foundation grant and the Board directs Jensen to set up a building committee from the foundation board and community members. King makes a motion. Collins seconds. Motion carries in favor. Hay abstains due to conflict.

Mueggenborg and Mauntel approved seeking a Lyon Foundation grant via email in advance of the meeting. Jensen will seek Mauntel’s specific approval of the motion put forth in the meeting to ensure a quorum.

4. Further discussions and authorities will be reviewed by a project committee. Jensen will begin inviting all Board members to be part of the Committee, along with community member, Nate Alleman.

Meeting adjourned at 9:40 am

Respectfully submitted by Donna Bode, Secretary.

Next Board Meeting June 24, BCF Offices