

## **BCF Office Report**

**Board Meeting June 27, 2025**

**OCTOBER MEETING IS THE BOARD RETREAT!! 12-4P OCTOBER 22<sup>ND</sup>!**

### **General Operations**

- Q4 admin fees have been processed
- Scholarship committee met, and we are evaluating the effectiveness of our current process from start to finish. We identified areas in the application we could be more consistent and transparent. Staff is working with the committee to draft a Scholarship Fundholder Questionnaire and intentionally identify the criteria the BCF will require on all applications and why to support staff in conversations with fundholders. Staff is also evaluating the capabilities of our current software to leverage more of that tool.
- Scholarship cycle will move up one month to accommodate a longer review period in the spring. Staff will begin making updates to scholarship applications and material late September.
- Fall grant application cycle is open! Will close first week of September.
- New website has launched!

### **Programs/Events**

- CELEBRATE TOGETHER LUNCHEON – Sept 17<sup>th</sup> 12 – 1:30. **Only 20 tickets left**
- Grants are open now. Close first week of September. We need a board member on this committee.
- Newsletter – board spotlights. Be on the lookout for e-mails from Nancy or Laura

### **Other**

- Bids for building renovation in progress
- Board retreat planning in process
- Annual appeal data collection in process. Marketing piece will begin design after Sept. event to be mailed in November.