



TOGETHER WE CAN  
 208 E. 4TH ST. | BARTLESVILLE, OK | 918.337.2287  
 BARTLESVILLECF.ORG

Board of Trustees Meeting  
 Tuesday, February 28, 2023  
 BCF Conference Room  
 208 E 4th

<p><b>Board of Directors</b></p> <p><b>Officers</b></p> <p>Mize, 2018-24 Chair</p> <p>Mueggenborg, 2000 Vice Chair</p> <p>King, 19-25 Treasurer</p> <p>Lindblom, 2017-23 Secretary</p> <p><b>Directors</b></p> <p>Beierschmitt, 2017-23</p> <p>Bode, 2020-26</p> <p>Collins, 2021-24</p> <p>Freeman, 2017-23</p> <p>Kirkpatrick, 2020-26</p> <p>Hay, 2019-25</p> <p>Ingram, 2022-25</p> <p>Johnson, 2019-25</p> <p>Saddoris, 2020-23</p> <p><b>Staff</b></p> <p>Laura Jensen, Executive Director</p> <p>Anne Swearingin, Finance and Accounting Manager</p>	<p><b><u>AGENDA</u></b></p> <p><b><u>Call to Order</u></b></p> <p><b><u>Declaration of Conflicts of Interest</u></b></p> <p><b><u>Consent Agenda</u></b></p> <ol style="list-style-type: none"> <li>1. Minutes of October and December 2022 – Mize (pg. 2-5)</li> <li>2. Financial Report – King (pg. 6-14)</li> <li>3. Disbursement Report – King (pg. 15-16)</li> </ol> <p><b><u>Office Report/Education Minute- Jensen</u></b></p> <p><b><u>Old Business</u></b></p> <ol style="list-style-type: none"> <li><u>1.</u> Strategic Plan Presentation – Hogan Taylor Guests</li> <li><u>2.</u> Policies for vote - Fund Activity Policy, DAF Policy, Grantmaking Due Diligence Policy,</li> <li><u>3.</u> Reaffirm MML Giving donor advised funds, Luke 10:29 Fiscal Sponsor fund and Tara Sarathi Inclusivity Scholarship fund</li> </ol> <p><b><u>New Business</u></b></p> <ol style="list-style-type: none"> <li>1. Price Tower Requests       <ul style="list-style-type: none"> <li>* Release \$4000 Permanently Restricted BCF funds (pg. 17-18)</li> <li>* Release Permanent Restriction from donation and Special Draw Request payout will close fund (pg. 19-21)</li> </ul> </li> <li>2. Policies for Presentation - updates to Spending Policy, Remaining Fund Agreements (Agency Restricted, Agency Unrestricted, Designated, Field of Interest, Scholarship, Fiscal Sponsor, &amp; Affiliate Agreements)</li> <li>3. Nominations for Consideration for Open 2023/24 Board Seats - Bios on Portal</li> <li>4. Finance Committee       <ul style="list-style-type: none"> <li>* BPSF CD request</li> </ul> </li> </ol> <p><b><u>Other Business</u></b></p> <p>None at this time</p> <p><b>Next Board Meeting: April 25, 2023, 4 PM, BCF Conference Room</b></p>
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**BARTLESVILLE  
COMMUNITY  
FOUNDATION**

208 E. 4TH ST | BARTLESVILLE, OK 918 337 2287  
BARTLESVILLE.ORG

Board of Trustees Meeting  
Tuesday October 25, 2022  
Tri County Tech - Cherokee Room  
6101 Nowata Rd  
Bartlesville, OK 74006

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## Minutes

Mize called the Bartlesville Community Foundation Board of Trustees meeting to order at 3:13 p.m., Tuesday, October 25th, 2022. Present were King, Hay, Kirkpatrick, Lindblom, Mueggenborg, Collins, Beierschmitt, Freeman, Mize. Staff present were Jensen, Swearingin, Darnell.

Absent: Sadoris, Johnson, Bode, Ingram.

Declaration of Conflicts of Interest: None

Consent Agenda

Minutes of August 2022 - Mize

Financial August Report – King

Disbursement Report – King

**Motion to approve consent agenda by Freeman. Second from Mueggenborg. Motion carries all in Favor.**

Office Report

Jensen presented office report as represented on the Board Portal.

Old Business

**Motion to reaffirm Satterfield Family DA fund Dr. Virginia Allen Scholarship fund was made by King. Second from Beierschmitt. Motion carries.**

**Motion to approve Investment Election Form made by Freeman. Hay illustrated diagram explaining why funds are named what they are. Collins seconds motion. Motion carries.**

**Motion to approve nondiscrimination policy as presented from Beierschmitt. Kirkpatrick seconds motion. Motion carries.**

New Business

**Employee Dental/Vision plan presented by Jensen. Motion to approve as presented by Mueggenborg. Kirkpatrick seconds. Motion carries.**

**Online payment of credit card and utility bills presented by Jensen. Motion to approve as presented by Kirkpatrick. Hay seconds motion. Motion carries.**

**Grant report Given by Lindblom- make correction for Lighthouse Outreach Center grant total to read \$4,700. Motion to approve with correction by Collins. Freeman seconds motion. Motion carries.**

**No Other Business**

Meeting adjourned at 3:38pm. Next meeting will be Tuesday December 6, 2022, at the BCF conference room at 4:00pm. Respectfully submitted by Kristen Lindblom



TOGETHER WE CAN.

208 E. 4TH ST. | BARTLESVILLE, OK 918 337 2287  
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Board of Trustees Meeting  
Tuesday December 6, 2022  
BCF Office - Conference Room

## Minutes

Mize called the Bartlesville Community Foundation Board of Trustees meeting to order at 4:04 p.m., Tuesday, December 6, 2022. Present were Spencer King, Kevin Hay, Greg Collins, Sara Freeman, Donna Bode, Debbie Mueggenborg, Janie Kirkpatrick and Cana Mize. Staff present was Laura Jensen.

Absent: Saddoris, Johnson, Ingram, Beierschmitt

Declaration of Conflicts of Interest: None

### Consent Agenda

~~Minutes of October 2022 - Mize~~

Financial August Report - King

Disbursement Report - King

The October 2022 Minutes were not attached in the packet and were not approved until the following meeting.

Motion to approve consent agenda by Mueggenborg. Second from Freeman. Motion carries all in Favor.

### Education Minute

Jensen gave a community foundation landscape overview and spoke on the opportunity for BCF to become more of a regional community foundation

### Office Report -Jensen

### Old Business

Retreat/Strategic Plan update. Laura will meet with Hogan Taylor to review our plan. Will update the board in January.

### New Business

CD Discussion-

Debbie explained rationale behind moving funds into T-bills to earn higher rated of return.

Motion to approve the finance committee recommendation to move \$600k into T -bills was made by Donna Bode with a second from Debbie Mueggenborg. Motion carries. All in favor.

### Legacy Committee

Even discussion-Laura Jensen gave reasoning behind recognizing organizations for Legacy event while not eliminating legacy families from the opportunity to be recognized.

Debbie Mueggenborg made a motion to convene Legacy Committee to make recommendations for specific changes to expand the event to include honoring organizations. Freeman seconded the motion. Motion carries. All in favor.

### Accreditation-Policy Updates

six policies away from accreditation approval

Policies to review:

DAF-Outlines donor advised funds and clarifies successor advised responsibilities

Fund Activity Policy-Requires donor advised funds to maintain activity and not allow them to sit stagnant

Grantmaking Due Diligence Policy-Explains procedures for how grants are made from grant committees

Motion to approve changes to existing policies as presented Laura Jensen was made by Freeman with a second from Bode. Motion carries. All in favor.

### Other Business-Jensen

Reaffirm 2 Corinthians 9 DA Fund

Motion made by Sara Freeman to approve 2 Corinthian 9 DA Fund. Janie Kirkpatrick seconds the motion. All in favor (Kevin Hay abstained from voting). Motion carries.

**Meeting adjourned** at 4:47pm. Next meeting will be February 28th 2023 at the BCF conference room at 4:00pm. Respectfully submitted by Spencer King.

**Bartlesville Community Foundation**  
**Balance Sheet**  
**December 31, 2022**

	<u>Actual</u>
<b>Assets</b>	
Arvest Checking	\$63,679.36
Natural Gas Interest	\$30,952.00
Arvest Money Market	\$1,106,136.78
Arvest Wealth Management	\$18,740,205.51
Petty Cash	\$115.43
Accounts Receivable	\$53,499.10
Furniture and Equipment	\$23,162.94
Accum Depr - Furn and Equip	(\$23,437.94)
BancFirst	\$88,818.30
BCF Broker Account	\$5,738.41
BPSF MM Broker Account	\$158,274.18
<b>Total Assets</b>	<b><u>\$20,247,144.07</u></b>
<b>Liabilities and Net Assets</b>	
<b>Liabilities</b>	
Accounts Payable	\$792.37
Fed W/H Payable	\$925.00
FICA Payable	\$1,288.42
Medicare Payable	\$301.34
State W/H Payable	\$704.00
Oklahoma Unemployment	\$30.81
IRA Payable	\$1,320.78
Agency Funds Liability	\$6,143,026.05
<b>Total Liabilities</b>	<b><u>\$6,148,388.77</u></b>
<b>Net Assets</b>	
Net Assets	\$14,098,755.30
<b>Total Net Assets</b>	<b><u>\$14,098,755.30</u></b>
<b>Total Liabilities and Net Assets</b>	<b><u>\$20,247,144.07</u></b>

# Bartlesville Community Foundation

## Analysis of Net Assets

December 31, 2022

	Affiliate	Agency	Temporarily		Permanently		Total
			Restricted	Unrestricted	Restricted	Unrestricted	
<b>Assets</b>							
Arvest Checking							
0999 - BCF Unrestricted Fund	\$0.00	\$0.00	\$1,007.09	\$46,003.18	\$0.00	\$0.00	\$47,010.27
0200 - Bartlesville Public School Foundation Affiliai	\$551.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$551.70
030 - Big Brothers Big Sisters of OK Endowment	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
0452 - Dennis & Judy Logan	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
0454 - Bartlesville Disc Golf	\$0.00	\$0.00	\$971.76	\$0.00	\$0.00	\$0.00	\$971.76
0464 - Austin (Roberts) Knippers	\$0.00	\$0.00	\$984.75	\$0.00	\$0.00	\$0.00	\$984.75
0465 - Waqon Wheel Scholarship	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
0483 - Home for the Night	\$0.00	\$0.00	\$1,044.14	\$0.00	\$0.00	\$0.00	\$1,044.14
0485 - Nowata Citizens for a Brighter Future - Spla	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00
05 - Aqape Mission Endowment	\$0.00	\$0.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.70
0529 - Bartlesville Education Promise	\$0.00	\$0.00	\$971.76	\$0.00	\$0.00	\$0.00	\$971.76
0638 - Phillips 66 Jeans Week	\$0.00	\$0.00	\$82.08	\$0.00	\$0.00	\$0.00	\$82.08
0715 - Family Life Symposium	\$0.00	\$0.00	\$0.70	\$0.00	\$0.00	\$0.00	\$0.70
0721 - Bruin FCA	\$0.00	\$0.00	\$1,456.50	\$0.00	\$0.00	\$0.00	\$1,456.50
<b>Total Arvest Checking</b>	<b>\$551.70</b>	<b>\$500.70</b>	<b>\$16,623.78</b>	<b>\$46,003.18</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$63,679.36</b>
Arvest Money Market							
0901 - Flash Philanthropy	\$0.00	\$0.00	\$0.00	\$8,248.40	\$0.00	\$0.00	\$8,248.40
0999 - BCF Unrestricted Fund	\$0.00	\$0.00	\$0.00	\$37,246.98	\$0.00	\$0.00	\$37,246.98
0200 - Bartlesville Public School Foundation Affiliai	\$4,132.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,132.63
0201 - Nowata Community Foundation Affiliat	\$207,926.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$207,926.84
0203 - Bluestem Medical Foundation MM	\$278,409.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$278,409.78
0403 - Truity Home Buyer	\$0.00	\$0.00	\$2,663.58	\$0.00	\$0.00	\$0.00	\$2,663.58
0411 - Onukwube Family Fund	\$0.00	\$0.00	\$1,696.53	\$0.00	\$0.00	\$0.00	\$1,696.53
0413 - Cheryl Schiermeier Scholarship	\$0.00	\$0.00	\$14,708.64	\$0.00	\$0.00	\$0.00	\$14,708.64
0414 - Micro Loan Program	\$0.00	\$0.00	\$0.00	\$285.92	\$0.00	\$0.00	\$285.92
0437 - Karl "Fritz" Krueger Scholarshipship	\$0.00	\$0.00	\$1,453.05	\$0.00	\$0.00	\$0.00	\$1,453.05
0445 - Larry Cain Designated	\$0.00	\$0.00	\$2,564.24	\$0.00	\$0.00	\$0.00	\$2,564.24
0447 - Bartlesville Police Foundation	\$0.00	\$0.00	\$21,767.54	\$0.00	\$0.00	\$0.00	\$21,767.54
0450 - Melvin Shoemith Designated Fund	\$0.00	\$0.00	\$5,823.81	\$0.00	\$0.00	\$0.00	\$5,823.81

0454 - Bartlesville Disc Golf	\$0.00	\$0.00	\$3,335.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,335.00	\$0.00	\$0.00	\$0.00	\$0.00
0461 - The Majors	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
0463 - Acts 20:35 Designated	\$0.00	\$0.00	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00
0472 - OK EAT	\$0.00	\$0.00	\$504.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$504.96	\$0.00	\$0.00	\$0.00	\$0.00
0473 - Nowata Community Improvement	\$0.00	\$0.00	\$452.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$452.67	\$0.00	\$0.00	\$0.00	\$0.00
0483 - Home for the Night	\$0.00	\$0.00	\$1,720.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,720.52	\$0.00	\$0.00	\$0.00	\$0.00
0485 - Nowata Citizens for a Brighter Future - Spla	\$0.00	\$0.00	\$54,604.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,604.40	\$0.00	\$0.00	\$0.00	\$0.00
0489 - Bernies Playhouse	\$0.00	\$0.00	\$5,137.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,137.60	\$0.00	\$0.00	\$0.00	\$0.00
0490 - Brush Up Bartlesville	\$0.00	\$0.00	\$192.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$192.92	\$0.00	\$0.00	\$0.00	\$0.00
0505 - Beard Family	\$0.00	\$0.00	\$7,608.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,608.49	\$0.00	\$0.00	\$0.00	\$0.00
0515 - Bark Park Buddies	\$0.00	\$0.00	\$7,238.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,238.98	\$0.00	\$0.00	\$0.00	\$0.00
0529 - Bartlesville Education Promise	\$0.00	\$0.00	\$209,729.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$209,729.02	\$0.00	\$0.00	\$0.00	\$0.00
0530 - Bartlesville Sports Commission	\$0.00	\$0.00	\$91,614.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91,614.24	\$0.00	\$0.00	\$0.00	\$0.00
0615 - Building Bridges	\$0.00	\$0.00	\$24,512.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,512.93	\$0.00	\$0.00	\$0.00	\$0.00
0617 - Bridge Together	\$0.00	\$0.00	\$9,842.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,842.08	\$0.00	\$0.00	\$0.00	\$0.00
0637 - ConocoPhillips Employees Jeans Week	\$0.00	\$0.00	\$1,233.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,233.64	\$0.00	\$0.00	\$0.00	\$0.00
0638 - Phillips 66 Jeans Week	\$0.00	\$0.00	\$1,658.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,658.46	\$0.00	\$0.00	\$0.00	\$0.00
0680 - Discovery 1 Park	\$0.00	\$0.00	\$22,434.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,434.88	\$0.00	\$0.00	\$0.00	\$0.00
0685 - Distinguished Young Women of Oklahoma	\$0.00	\$0.00	\$1,136.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,136.24	\$0.00	\$0.00	\$0.00	\$0.00
0692 - Downtown Bartlesville, Ltd	\$0.00	\$0.00	\$18,154.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,154.89	\$0.00	\$0.00	\$0.00	\$0.00
0693 - Downtown Inc, Design Committee	\$0.00	\$0.00	\$5,242.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,242.03	\$0.00	\$0.00	\$0.00	\$0.00
0715 - Family Life Symposium	\$0.00	\$0.00	\$7,070.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,070.29	\$0.00	\$0.00	\$0.00	\$0.00
0720 - Fellowship of Christian Athletes	\$0.00	\$0.00	\$3,459.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,459.98	\$0.00	\$0.00	\$0.00	\$0.00
0721 - Bruin FCA	\$0.00	\$0.00	\$5,611.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,611.57	\$0.00	\$0.00	\$0.00	\$0.00
0730 - Friends in Deed	\$0.00	\$0.00	\$10,325.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,325.56	\$0.00	\$0.00	\$0.00	\$0.00
0738 - Friends of AT&SF 940	\$0.00	\$0.00	\$804.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$804.28	\$0.00	\$0.00	\$0.00	\$0.00
0760 - HOT Street Party Fund	\$0.00	\$0.00	\$9,719.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,719.09	\$0.00	\$0.00	\$0.00	\$0.00
0769 - Leadership Bartlesville	\$0.00	\$0.00	\$2,901.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,901.01	\$0.00	\$0.00	\$0.00	\$0.00
0777 - Robot 4 Youth	\$0.00	\$0.00	\$7,863.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,863.34	\$0.00	\$0.00	\$0.00	\$0.00
0825 - Sooner Pool Friends	\$0.00	\$0.00	\$4,034.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,034.77	\$0.00	\$0.00	\$0.00	\$0.00
Total Money Market	\$490,469.25	\$0.00	\$569,886.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$569,886.23	\$0.00	\$45,781.30	\$1,106,136.78	\$0.00
BancFirst	\$88,818.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$88,818.30	\$0.00
Total BancFirst	\$88,818.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$88,818.30	\$0.00
1035													
0920 - Fund for Bartlesville	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312,405.11	\$312,405.11	\$0.00
0930 - Legacy Hall of Fame Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$327,668.46	\$327,668.46	\$0.00
0998 - Smith Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,221,761.12	\$2,221,761.12	\$0.00
010 - Animal Rescue Foundaton Endowment	\$0.00	\$23,395.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,395.01	\$0.00

011 - Bartlesville Art Association	\$0.00	\$50,266.39	\$0.00	\$0.00	\$0.00	\$50,266.39
012 - American Legion	\$0.00	\$59,310.68	\$0.00	\$0.00	\$0.00	\$59,310.68
015 - Friends of the Park Endowment	\$0.00	\$19,167.17	\$0.00	\$0.00	\$0.00	\$19,167.17
0202 - Nowata Community Foundation Investment	\$24,496.78	\$0.00	\$0.00	\$0.00	\$0.00	\$24,496.78
0204 - Bluestem Medical Foundation AWM	\$430,699.61	\$0.00	\$0.00	\$0.00	\$0.00	\$430,699.61
0205 - Bartlesville Public School Foundation Affilia	\$1,310,083.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,310,083.64
021 - Nowata Boys & Girls Club	\$0.00	\$24,937.12	\$0.00	\$0.00	\$0.00	\$24,937.12
022 - Nowata Lions Club	\$0.00	\$11,306.35	\$0.00	\$0.00	\$0.00	\$11,306.35
025 - Bartlesville Req United Way Agency	\$0.00	\$289,497.33	\$0.00	\$0.00	\$0.00	\$289,497.33
026 - BRUW Operating Reserve	\$0.00	\$450,288.94	\$0.00	\$0.00	\$0.00	\$450,288.94
027 - BRUW Catastrophic Reserve	\$0.00	\$874,090.73	\$0.00	\$0.00	\$0.00	\$874,090.73
028 - BRUW Special Needs	\$0.00	\$55,907.71	\$0.00	\$0.00	\$0.00	\$55,907.71
030 - Big Brothers Big Sisters of OK Endowment	\$0.00	\$120,325.45	\$0.00	\$0.00	\$0.00	\$120,325.45
035 - Boy Scouts Endowment	\$0.00	\$44,261.64	\$0.00	\$0.00	\$0.00	\$44,261.64
036 - Hopestone Cancer Support	\$0.00	\$9,650.61	\$0.00	\$0.00	\$0.00	\$9,650.61
040 - Children's Musical Theatre Endowment	\$0.00	\$39,850.23	\$0.00	\$0.00	\$0.00	\$39,850.23
0401 - Shoemake Family	\$0.00	\$0.00	\$61,349.95	\$0.00	\$0.00	\$61,349.95
0402 - Bilger Family Charitable Trust	\$0.00	\$0.00	\$12,580.48	\$0.00	\$0.00	\$12,580.48
0405 - Noel Kaiser O Happy Day Scholarship	\$0.00	\$0.00	\$6,344.97	\$0.00	\$0.00	\$6,344.97
0407 - Ron & Caren Betz Family Fund	\$0.00	\$0.00	\$124,110.36	\$0.00	\$0.00	\$124,110.36
0408 - Carol Ann and Don Cone Legacy Scholarship	\$0.00	\$0.00	\$48,403.16	\$0.00	\$0.00	\$48,403.16
0409 - Terrance and Lynn Potts Family Fund	\$0.00	\$0.00	\$125,316.19	\$0.00	\$0.00	\$125,316.19
0410 - Deffenbaugh Family Fund	\$0.00	\$0.00	\$1,920.73	\$0.00	\$0.00	\$1,920.73
0412 - Ryan and Johanna Doe Family Fund	\$0.00	\$0.00	\$14,803.19	\$0.00	\$0.00	\$14,803.19
0415 - Birk Family	\$0.00	\$0.00	\$4,218.72	\$0.00	\$0.00	\$4,218.72
0416 - Randy Stayton	\$0.00	\$0.00	\$11,770.24	\$0.00	\$0.00	\$11,770.24
0417 - James & Ada Grillot	\$0.00	\$0.00	\$9,258.21	\$0.00	\$0.00	\$9,258.21
0424 - Summerlin Family	\$0.00	\$0.00	\$9,008.44	\$0.00	\$0.00	\$9,008.44
0425 - Maddux Hahn	\$0.00	\$0.00	\$22,976.86	\$0.00	\$0.00	\$22,976.86
0426 - Brandemuhl Foundation	\$0.00	\$0.00	\$18,498.93	\$0.00	\$0.00	\$18,498.93
0428 - Lennie Baker Scholarship	\$0.00	\$0.00	\$8,677.13	\$0.00	\$0.00	\$8,677.13
0430 - Kliever, Austin & Kelsey	\$0.00	\$0.00	\$13,191.99	\$0.00	\$0.00	\$13,191.99
0432 - Dwight D. Boesiqer Memorial	\$0.00	\$0.00	\$60,676.17	\$0.00	\$0.00	\$60,676.17
0434 - Dr. Stan Defehr Memorial	\$0.00	\$0.00	\$15,080.40	\$0.00	\$0.00	\$15,080.40
0438 - Gregg Meidl	\$0.00	\$0.00	\$5,300.31	\$0.00	\$0.00	\$5,300.31
0439 - Epperson Family	\$0.00	\$0.00	\$2,671.24	\$0.00	\$0.00	\$2,671.24
0440 - Don D. and Cheri F Doty	\$0.00	\$0.00	\$932,085.09	\$0.00	\$0.00	\$932,085.09
0442 - Matthiesen	\$0.00	\$0.00	\$41,308.67	\$0.00	\$0.00	\$41,308.67
0443 - Lyon Foundation AWM	\$0.00	\$0.00	\$127,693.46	\$0.00	\$0.00	\$127,693.46

0444 - Otten's Helping Hands	\$0.00	\$0.00	\$29,370.44	\$0.00	\$0.00	\$29,370.44
0446 - Larry Cain Donor Advised	\$0.00	\$0.00	\$3,508.70	\$0.00	\$0.00	\$3,508.70
0451 - Melvin Shoemith Scholarship Fund	\$0.00	\$0.00	\$13,609.63	\$0.00	\$0.00	\$13,609.63
0452 - Dennis & Judy Loqan	\$0.00	\$0.00	\$14,419.13	\$0.00	\$0.00	\$14,419.13
0453 - Metts Family	\$0.00	\$0.00	\$257,244.05	\$0.00	\$0.00	\$257,244.05
0455 - Dr. L. Kent Thomas AIM Scholarship	\$0.00	\$0.00	\$78,978.02	\$0.00	\$0.00	\$78,978.02
0456 - Mark Headley Family Foundation	\$0.00	\$0.00	\$20,657.48	\$0.00	\$0.00	\$20,657.48
0457 - Glenn W Dodwell Memorial Scholarship	\$0.00	\$0.00	\$1,344,838.15	\$0.00	\$0.00	\$1,344,838.15
0459 - Glen & Laura Schmidt	\$0.00	\$0.00	\$18,218.12	\$0.00	\$0.00	\$18,218.12
046 - Community Concert Association	\$0.00	\$3,113.47	\$0.00	\$0.00	\$0.00	\$3,113.47
0460 - Haberstroh Family	\$0.00	\$0.00	-\$3,219.37	\$0.00	\$0.00	\$3,219.37
0464 - Austin (Roberts) Knippers	\$0.00	\$0.00	\$2,075.34	\$0.00	\$0.00	\$2,075.34
0465 - Waqon Wheel Scholarship	\$0.00	\$0.00	\$35,594.88	\$0.00	\$0.00	\$35,594.88
0466 - Jane Phillips Medical Center Auxiliary Schol	\$0.00	\$0.00	\$88,464.42	\$0.00	\$0.00	\$88,464.42
0467 - Hales Family	\$0.00	\$0.00	\$28,973.17	\$0.00	\$0.00	\$28,973.17
0468 - Bode Family	\$0.00	\$0.00	\$45,273.81	\$0.00	\$0.00	\$45,273.81
0469 - Borg Family	\$0.00	\$0.00	\$9,482.15	\$0.00	\$0.00	\$9,482.15
0470 - Taylor Family	\$0.00	\$0.00	\$18,744.09	\$0.00	\$0.00	\$18,744.09
0471 - Spence Riqdon Memorial Scholarship	\$0.00	\$0.00	\$14,855.21	\$0.00	\$0.00	\$14,855.21
0474 - Geraldine Hicks Charitable	\$0.00	\$0.00	\$289,927.96	\$0.00	\$0.00	\$289,927.96
0475 - Samantha Nicole Potts	\$0.00	\$0.00	\$12,987.94	\$0.00	\$0.00	\$12,987.94
0476 - Malcolm and Barbara Joyce	\$0.00	\$0.00	\$10,500.75	\$0.00	\$0.00	\$10,500.75
0477 - Angie Swiqart Memorial Scholarship	\$0.00	\$0.00	\$45,854.58	\$0.00	\$0.00	\$45,854.58
0478 - Mihm Howk	\$0.00	\$0.00	\$657,900.77	\$0.00	\$0.00	\$657,900.77
0480 - Rich and Kathleen Rutledqe	\$0.00	\$0.00	\$92,606.13	\$0.00	\$0.00	\$92,606.13
0481 - Nowata Hospital	\$0.00	\$0.00	\$7,795.16	\$0.00	\$0.00	\$7,795.16
0482 - Lynn and Terrance Potts Legacy Scholarship	\$0.00	\$0.00	\$17,538.14	\$0.00	\$0.00	\$17,538.14
0484 - KB Berry-Bucky Buck Memorial Student Athl	\$0.00	\$0.00	\$15,767.21	\$0.00	\$0.00	\$15,767.21
0486 - Spencer and Laura Jensen	\$0.00	\$0.00	\$3,216.40	\$0.00	\$0.00	\$3,216.40
0487 - Key and Kite Family Fund	\$0.00	\$0.00	\$19,020.18	\$0.00	\$0.00	\$19,020.18
0488 - Julie and Tim King Scholarship	\$0.00	\$0.00	\$31,936.98	\$0.00	\$0.00	\$31,936.98
0491 - Dora Randolph Memorial Fund for Perform	\$0.00	\$0.00	\$50,042.47	\$0.00	\$0.00	\$50,042.47
0492 - Carol Lewallen Memorial Scholarship	\$0.00	\$0.00	\$5,796.10	\$0.00	\$0.00	\$5,796.10
0493 - Thad and Andrea Satterfield Family	\$0.00	\$0.00	\$10,762.57	\$0.00	\$0.00	\$10,762.57
05 - Aqape Mission Endowment	\$0.00	\$14,985.14	\$0.00	\$0.00	\$0.00	\$14,985.14
050 - Girl Scouts of Eastern OK Endowment	\$0.00	\$27,388.44	\$0.00	\$0.00	\$0.00	\$27,388.44
0500 - Canev Valley Priceless Program	\$0.00	\$0.00	\$3,735.85	\$0.00	\$0.00	\$3,735.85
051 - Lowe Family Young Scholars	\$0.00	\$464,929.48	\$0.00	\$0.00	\$0.00	\$464,929.48
0510 - Acts 20:35	\$0.00	\$0.00	\$2,521.72	\$0.00	\$0.00	\$2,521.72

0511 - Allied Arts & Humanities Fund	\$0.00	\$14,535.51	\$0.00	\$0.00	\$0.00	\$14,535.51	\$0.00
052 - Meals on Wheels Oper Fund	\$0.00	\$0.00	\$197,930.11	\$0.00	\$0.00	\$197,930.11	\$0.00
054 - Musical Research Society	\$0.00	\$0.00	\$381,742.33	\$0.00	\$0.00	\$381,742.33	\$0.00
0548 - George Halkiades Designated	\$0.00	\$4,732.61	\$0.00	\$0.00	\$0.00	\$4,732.61	\$0.00
055 - Nevus Outreach Endowment	\$0.00	\$0.00	\$20,050.87	\$0.00	\$0.00	\$20,050.87	\$0.00
0560 - Erin Cagle Memorial Fund	\$0.00	\$95,630.46	\$0.00	\$0.00	\$0.00	\$95,630.46	\$0.00
0561 - Sherry Musselman Cox Memorial Scholarsh	\$0.00	\$21,176.33	\$0.00	\$0.00	\$0.00	\$21,176.33	\$0.00
0580 - Birdies for Scholarship Fund	\$0.00	\$4,952.30	\$0.00	\$0.00	\$0.00	\$4,952.30	\$0.00
0590 - Blair T Russell Memorial Fund	\$0.00	\$4,726.09	\$0.00	\$0.00	\$0.00	\$4,726.09	\$0.00
060 - On the Rock Ministries Endowment	\$0.00	\$0.00	\$97,802.03	\$0.00	\$0.00	\$97,802.03	\$0.00
0600 - Bowerman Family Fund	\$0.00	\$11,857.56	\$0.00	\$0.00	\$0.00	\$11,857.56	\$0.00
061 - Paths to Independence	\$0.00	\$0.00	\$7,808.53	\$0.00	\$0.00	\$7,808.53	\$0.00
062 - Lighthouse Outreach	\$0.00	\$0.00	\$13,400.08	\$0.00	\$0.00	\$13,400.08	\$0.00
0620 - Casselberry Family Fund	\$0.00	\$2,103.22	\$0.00	\$0.00	\$0.00	\$2,103.22	\$0.00
065 - Price Tower Arts Center Endowment	\$0.00	\$0.00	\$41,230.94	\$0.00	\$0.00	\$41,230.94	\$0.00
0655 - Dairyemple Family	\$0.00	\$43,524.30	\$0.00	\$0.00	\$0.00	\$43,524.30	\$0.00
0660 - Depot Preservation	\$0.00	\$3,535.20	\$0.00	\$0.00	\$0.00	\$3,535.20	\$0.00
067 - Run the Streets	\$0.00	\$0.00	\$144,328.85	\$0.00	\$0.00	\$144,328.85	\$0.00
068 - Journey Home Inc	\$0.00	\$0.00	\$12,971.57	\$0.00	\$0.00	\$12,971.57	\$0.00
069 - Theater Bartlesville	\$0.00	\$0.00	\$1,970.26	\$0.00	\$0.00	\$1,970.26	\$0.00
070 - Tri-County Tech Endowment	\$0.00	\$0.00	\$531,712.93	\$0.00	\$0.00	\$531,712.93	\$0.00
0700 - Droege Memorial Fund	\$0.00	\$15,861.49	\$0.00	\$0.00	\$0.00	\$15,861.49	\$0.00
0705 - Economic Development	\$0.00	\$19,220.60	\$0.00	\$0.00	\$0.00	\$19,220.60	\$0.00
0710 - Environment	\$0.00	\$246,627.78	\$0.00	\$0.00	\$0.00	\$246,627.78	\$0.00
0740 - Green Country Cattlemen's Assoc	\$0.00	\$31,424.11	\$0.00	\$0.00	\$0.00	\$31,424.11	\$0.00
0745 - Gwen Potter Roots Music	\$0.00	\$4,291.38	\$0.00	\$0.00	\$0.00	\$4,291.38	\$0.00
0755 - Bud & Brad Horsman Memorial	\$0.00	\$19,704.54	\$0.00	\$0.00	\$0.00	\$19,704.54	\$0.00
0765 - Larry Houchin Sportsmanship Award	\$0.00	\$74,495.10	\$0.00	\$0.00	\$0.00	\$74,495.10	\$0.00
0768 - McCracken Arnold Foundation Scholarship	\$0.00	\$216,387.76	\$0.00	\$0.00	\$0.00	\$216,387.76	\$0.00
0771 - Mueqgenborg Fund for Giving	\$0.00	\$32,433.25	\$0.00	\$0.00	\$0.00	\$32,433.25	\$0.00
0775 - Price Scholarship	\$0.00	\$99,403.55	\$0.00	\$0.00	\$0.00	\$99,403.55	\$0.00
0776 - Michael & Janice Pregler Family	\$0.00	\$49,170.95	\$0.00	\$0.00	\$0.00	\$49,170.95	\$0.00
0778 - Roll Family Fund	\$0.00	\$84,675.51	\$0.00	\$0.00	\$0.00	\$84,675.51	\$0.00
0781 - Rvan and Kelsey Reynolds Fund	\$0.00	\$77,065.97	\$0.00	\$0.00	\$0.00	\$77,065.97	\$0.00
080 - Wash County SPCA Endowment	\$0.00	\$0.00	\$73,024.75	\$0.00	\$0.00	\$73,024.75	\$0.00
0805 - Schmoltd Foundation for Education	\$0.00	\$1,174,211.40	\$0.00	\$0.00	\$0.00	\$1,174,211.40	\$0.00
0815 - Service League Fund	\$0.00	\$651,150.85	\$0.00	\$0.00	\$0.00	\$651,150.85	\$0.00
0816 - Service League Scholarship	\$0.00	\$481,584.22	\$0.00	\$0.00	\$0.00	\$481,584.22	\$0.00
0820 - Lou Skurcenski Scholarship	\$0.00	\$90,314.64	\$0.00	\$0.00	\$0.00	\$90,314.64	\$0.00

0835 - Pat Tucker Memorial Scholarship	\$0.00	\$0.00	\$20,088.72	\$0.00	\$0.00	\$0.00	\$20,088.72
084 - Martha's Task	\$0.00	\$5,332.78	\$0.00	\$0.00	\$0.00	\$0.00	\$5,332.78
085 - Wesleyan Christian School Endowment	\$0.00	\$104,919.12	\$0.00	\$0.00	\$0.00	\$0.00	\$104,919.12
0854 - Wash Co Healty Living	\$0.00	\$0.00	\$107,816.77	\$0.00	\$0.00	\$0.00	\$107,816.77
0860 - Wilbur Fund	\$0.00	\$0.00	\$74,437.09	\$0.00	\$0.00	\$0.00	\$74,437.09
0115 - Birdies for Scholarships Endowment	\$0.00	\$0.00	\$0.00	\$48,437.73	\$0.00	\$0.00	\$48,437.73
0150 - Junior Achievement of Oklahoma Endowment	\$0.00	\$0.00	\$0.00	\$125,388.32	\$0.00	\$0.00	\$125,388.32
032 - Bonita K Luther SPCA Designated	\$0.00	\$0.00	\$0.00	\$27,751.44	\$0.00	\$0.00	\$27,751.44
037 - Kiddie Park Preservation Fund	\$0.00	\$0.00	\$0.00	\$6,295.52	\$0.00	\$0.00	\$6,295.52
0479 - Buell Family	\$0.00	\$0.00	\$0.00	\$802,201.09	\$0.00	\$0.00	\$802,201.09
081 - Sandra LeFebvre SPCA Designated	\$0.00	\$0.00	\$0.00	\$126,298.43	\$0.00	\$0.00	\$126,298.43
Total Arvest Wealth Management	\$1,765,280.03	\$4,216,897.04	\$8,759,821.22	\$1,136,372.53	\$2,861,834.69	\$18,740,205.51	
BCF Broker							
0494 - 2 Corinthians 9	\$0.00	\$0.00	\$5,738.41	\$0.00	\$0.00	\$0.00	\$5,738.41
Total BCF Broker	\$0.00	\$0.00	\$5,738.41	\$0.00	\$0.00	\$0.00	\$5,738.41
BPSF Broker							
0200 - Bartlesville Public School Foundation Affilia	\$158,274.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$158,274.18
Total BPSF Broker	\$158,274.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$158,274.18
<b>Total Net Assets</b>	<b>\$2,503,393.46</b>	<b>\$4,217,397.74</b>	<b>\$9,352,069.64</b>	<b>\$1,136,372.53</b>	<b>\$2,953,619.17</b>	<b>\$20,162,852.54</b>	

# Bartlesville Community Foundation

## Profit and Loss

December 31, 2022

	July	August	September	October	November	December	Year to Date
<b>Revenues</b>							
1-4010 Donations and Grants	(\$563.46)	\$5.00	\$10,022.73	\$1,000.00	\$10.60	\$500.00	\$10,974.87
1-4014 Royalty Income	\$4,411.05	\$3,090.72	\$2,732.96	\$3,408.28	\$2,968.63	\$2,289.97	\$18,901.61
1-4015 Annual Appeal	\$50.00	\$485.50	\$1,000.00	\$0.00	\$1,775.00	\$14,115.20	\$17,425.70
1-4020 Legacy Event	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-4030 Administrative Fees	\$0.00	\$0.00	\$46,392.22	\$0.00	\$0.00	\$52,267.52	\$98,659.74
1-4040 Interest Income	\$80.08	\$71.83	\$152.34	\$323.02	\$545.35	\$632.43	\$1,805.05
<b>Total Revenues</b>	<b>\$3,977.67</b>	<b>\$3,653.05</b>	<b>\$60,300.25</b>	<b>\$4,731.30</b>	<b>\$5,299.58</b>	<b>\$69,805.12</b>	<b>\$147,766.97</b>
<b>Expenses</b>							
1-6030 Dues	\$70.00	\$0.00	\$1,500.00	\$735.00	\$2,734.00	\$0.00	\$5,039.00
1-6036 Employee Insurance	\$686.89	\$686.89	\$0.00	\$686.89	\$1,416.86	\$1,167.74	\$4,645.27
1-6040 Furniture & Equipment	\$0.00	\$4,727.67	\$243.33	\$0.00	\$0.00	\$0.00	\$4,971.00
1-6045 Employee Retirement	\$0.00	\$0.00	\$348.36	\$448.36	\$448.36	\$448.36	\$1,693.44
1-6050 Insurance	\$0.00	\$2,264.75	\$0.00	\$103.50	\$0.00	\$0.00	\$2,368.25
1-6055 Annual Appeal Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$1,261.00	\$14.25	\$1,275.25
1-6060 Marketing	\$200.00	\$200.00	\$200.00	\$200.00	\$320.00	\$200.00	\$1,320.00
1-6065 Donor Cultivation	\$0.00	\$77.32	\$22.00	\$71.80	\$77.16	\$243.80	\$492.08
1-6070 Office Expense	(\$1,463.25)	\$916.77	\$232.26	\$283.50	\$285.07	\$154.36	\$408.71
1-6074 Parking Space Rent	\$60.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$510.00
1-6075 Rent	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	\$8,700.00
1-6076 Janitorial Service	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$1,200.00
1-6078 Copier	\$0.00	\$146.11	\$146.11	\$469.10	\$146.11	\$146.11	\$1,053.54
1-6080 Payroll Taxes	\$1,508.24	\$888.30	\$888.30	\$1,153.30	\$1,153.30	\$1,299.09	\$6,890.53
1-6090 Postage	\$0.00	\$41.40	\$278.44	\$275.00	\$278.44	\$0.00	\$873.28
1-6120 Telephone	\$0.00	\$486.62	\$0.00	\$242.55	\$242.55	\$242.99	\$1,214.71
1-6150 Utilities	\$268.82	\$380.97	\$220.67	\$404.47	\$493.22	\$148.73	\$1,916.88
1-6160 Credit Card Fees	\$51.66	\$51.58	\$50.85	\$69.81	\$50.00	\$55.86	\$329.76
1-6170 Legacy Event Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-6175 Web Site/Social Media	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$240.00
1-6190 Pro Dev/Cont Ed	\$0.00	\$699.00	\$0.00	\$0.00	\$219.00	\$21.12	\$939.12
1-6195 Software	\$12,181.76	\$4,333.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,514.76
1-6205 Discretionary Grant	\$0.00	\$2,000.00	\$7,872.11	\$147.05	\$417.35	\$0.00	\$10,436.51
1-6600 Payroll Expenses	\$19,570.96	\$11,611.78	\$11,611.78	\$14,945.12	\$14,945.12	\$16,840.11	\$89,524.87
<b>Total Expenses</b>	<b>\$34,825.08</b>	<b>\$31,292.16</b>	<b>\$25,394.21</b>	<b>\$22,015.45</b>	<b>\$26,267.54</b>	<b>\$22,762.52</b>	<b>\$162,556.96</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>(\$30,847.41)</b>	<b>(\$27,639.11)</b>	<b>\$34,906.04</b>	<b>(\$17,284.15)</b>	<b>(\$20,967.96)</b>	<b>\$47,042.60</b>	<b>(\$14,789.99)</b>

**Bartlesville Community Foundation**  
**BCF Statement of Revenue and Expenditures**  
**With Budget and Budget to Actual Variance**  
**December 31, 2022**

	<b>December 31, 2022</b>	<b>Year to Date</b>	<b>Year to Date Budget</b>	<b>Annual Budget</b>	<b>Annual Budget Variance</b>
<b>Revenues</b>					
Donations and Grants	\$500.00	\$10,974.87	\$3,750.00	\$7,500.00	\$3,474.87
Bequest Income	\$0.00	\$0.00	\$62,300.00	\$124,691.68	(\$124,691.68)
Royalty Income	\$2,289.97	\$18,901.61	\$5,500.00	\$11,000.00	\$7,901.61
Annual Appeal	\$14,115.20	\$17,425.70	\$10,000.00	\$20,000.00	(\$2,574.30)
Legacy Event	\$0.00	\$0.00	\$17,500.00	\$45,000.00	(\$45,000.00)
Administrative Fees	\$52,267.52	\$98,659.74	\$92,000.00	\$184,185.00	(\$85,525.26)
Interest Income	\$632.43	\$1,805.05	\$1,000.00	\$2,000.00	(\$194.95)
<b>Total Revenues</b>	<b>\$69,805.12</b>	<b>\$147,766.97</b>	<b>\$192,050.00</b>	<b>\$394,376.68</b>	<b>(\$246,609.71)</b>
<b>Expenses</b>					
Audit	\$0.00	\$0.00	\$5,500.00	\$11,000.00	(\$11,000.00)
Dues	\$0.00	\$5,039.00	\$3,685.00	\$7,370.00	(\$2,331.00)
Employee Insurance	\$1,167.74	\$4,645.27	\$7,500.00	\$15,000.00	(\$10,354.73)
Furniture & Equipment Purch	\$0.00	\$4,971.00	\$3,000.00	\$6,000.00	(\$1,029.00)
Employee Retirement	\$448.36	\$1,693.44	\$7,490.00	\$14,991.68	(\$13,298.24)
Insurance	\$0.00	\$2,368.25	\$3,500.00	\$3,500.00	(\$1,131.75)
Annual Appeal Expense	\$14.25	\$1,275.25	\$2,500.00	\$2,500.00	(\$1,224.75)
Marketing	\$200.00	\$1,320.00	\$2,000.00	\$4,000.00	(\$2,680.00)
Donor Cultivation	\$243.80	\$492.08	\$1,500.00	\$3,000.00	(\$2,507.92)
Office Expense	\$154.36	\$408.71	\$2,500.00	\$5,000.00	(\$4,591.29)
Parking Space Rent	\$90.00	\$510.00	\$405.00	\$810.00	(\$300.00)
Rent	\$1,450.00	\$8,700.00	\$8,700.00	\$17,400.00	(\$8,700.00)
Janitorial Service	\$200.00	\$1,200.00	\$1,200.00	\$2,400.00	(\$1,200.00)
Copier	\$146.11	\$1,053.54	\$1,500.00	\$3,000.00	(\$1,946.46)
Payroll Taxes	\$1,299.09	\$6,890.53	\$8,400.00	\$16,800.00	(\$9,909.47)
Workshop Expense	\$0.00	\$0.00	\$1,000.00	\$2,000.00	(\$2,000.00)
Postage	\$0.00	\$873.28	\$1,000.00	\$2,000.00	(\$1,126.72)
Telephone	\$242.99	\$1,214.71	\$1,600.00	\$3,200.00	(\$1,985.29)
Utilities	\$148.73	\$1,916.88	\$1,250.00	\$2,500.00	(\$583.12)
Credit Card Fees	\$55.86	\$329.76	\$375.00	\$750.00	(\$420.24)
Legacy Event Expenses	\$0.00	\$0.00	\$2,000.00	\$40,000.00	(\$40,000.00)
Web Site/Social Media	\$40.00	\$240.00	\$250.00	\$500.00	(\$260.00)
Pro Dev/Cont Ed	\$21.12	\$939.12	\$1,250.00	\$2,500.00	(\$1,560.88)
Software	\$0.00	\$16,514.76	\$16,000.00	\$16,000.00	\$514.76
Discretionary Grant	\$0.00	\$10,436.51	\$1,000.00	\$2,000.00	\$8,436.51
Payroll Expenses	\$16,840.11	\$89,524.87	\$52,538.73	\$210,155.00	(\$120,630.13)
<b>Total Expenses</b>	<b>\$22,762.52</b>	<b>\$162,556.96</b>	<b>\$137,643.73</b>	<b>\$394,376.68</b>	<b>(\$231,819.72)</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>\$47,042.60</b>	<b>(\$14,789.99)</b>	<b>\$54,406.27</b>	<b>\$0.00</b>	<b>(\$14,789.99)</b>

**Bartlesville Community Foundation**  
**Disbursement Report**

**Disbursements**

0200 - Bartlesville Public School Foundation Affiliate	\$54,547.96
0201 - Nowata Community Foundation Affiliate	\$6,627.50
0203 - Bluestem Medical Foundation MM	\$19,968.97
0401 - Shoemake Family	\$8,010.01
0402 - Bilqer Family Charitable Trust	\$16,916.32
0408 - Carol Ann and Don Cone Legacy Scholarshipship	\$3.06
0409 - Terrance and Lynn Potts Family Fund	\$14,702.35
0410 - Deffenbaugh Family Fund	\$250.00
0412 - Ryan and Johanna Doe Family Fund	\$1,700.00
0415 - Birk Family	\$2,750.00
0416 - Randy Stayton	\$200.00
0417 - James & Ada Grillot	\$500.00
0425 - Maddux Hahn	\$3,500.00
0432 - Dwight D. Boesiger Memorial	\$1,000.00
0437 - Karl "Fritz" Krueger Scholarshipship	\$1,428.05
0438 - Greqq Meidl	\$28.24
0444 - Otten's Helping Hands	\$2,200.00
0451 - Melvin Shoemsmith Scholarship Fund	\$500.00
0452 - Dennis & Judy Logan	\$4,600.00
0454 - Bartlesville Disc Golf	\$108.24
0457 - Glenn W Dodwell Memorial Scholarship	\$20,000.00
0459 - Glen & Laura Schmidt	\$4,800.00
0463 - Acts 20:35 Designated	\$100.00
0464 - Austin (Roberts) Knippers	\$2,005.75
0465 - Wagon Wheel Scholarship	\$500.00
0466 - Jane Phillips Medical Center Auxiliary Scholarship	\$7,000.00
0467 - Hales Family	\$1,550.00
0472 - OK EAT	\$280.00
0474 - Geraldine Hicks Charitable	\$14,700.00
0475 - Samantha Nicole Potts	\$5,500.00
0476 - Malcolm and Barbara Joyce	\$1,000.00
0478 - Mihm Howk	\$9,084.19
0483 - Home for the Night	\$30.86
0486 - Spencer and Laura Jensen	\$300.00
0487 - Key and Kite Family Fund	\$3,000.00
0494 - 2 Corinthians 9	\$2.14
0505 - Beard Family	\$6,000.00
0510 - Acts 20:35	\$250.00
0511 - Allied Arts & Humanities Fund	\$11,000.00
0515 - Bark Park Buddies	\$17.57
0529 - Bartlesville Education Promise	\$92.76
0590 - Blair T Russell Memorial Fund	\$500.00
0620 - Casselberry Family Fund	\$2,300.00
0638 - Phillips 66 Jeans Week	\$986.10
0660 - Depot Preservation	\$12,019.44
0715 - Family Life Symposium	\$0.96

0730 - Friends in Deed	\$2,016.30
0760 - HOT Street Party Fund	\$300.00
0765 - Larry Houchin Sportsmanship Award	\$2,500.00
0768 - McCracken Arnold Foundation Scholarship	\$2,000.00
0771 - Mueqqenborg Fund for Giving	\$500.00
0781 - Ryan and Kelsey Reynolds Fund	\$750.00
0805 - Schmoldt Foundation for Education	\$4,700.00
0815 - Service League Fund	\$18,500.00
0816 - Service League Scholarship	\$7,500.00
0820 - Lou Skurcenski Scholarship	\$500.00
0930 - Legacy Hall of Fame Fund	\$16,875.50
<b>Total Disbursements</b>	<b><u>\$298,702.27</u></b>

February 17, 2023

Bartlesville Community Foundation  
208 E 4th Street  
Bartlesville, OK 74003  
Attn: Laura Jensen

Dear Laura,

At the Price Tower Arts Center Board meeting on February 7<sup>th</sup>, the Board of Trustees voted unanimously to request the following:

1. Please distribute all the monies in our Endowment account (~\$41,000) and then close the account. To do this will require the following action items.
2. The current restricted portion of the Endowment Fund is comprised of three parts:
  - a. \$15,000 from the Romines Family Foundation – an email from the Romines is attached that releases this restriction.
  - b. \$1,000 from Charlie and Julie Daniels. A letter from the Daniels is attached which releases this restriction.
  - c. \$4,000 – BCF Endowment Challenge – the Price Tower Arts Center Board hereby requests that the BCF Board approve the release of this restriction.
3. The full amount of the unrestricted funds, plus the newly released restricted funds shall be paid to the Price Tower Arts Center. Once this is done, the account can be closed.


The reason this is necessary is as follows:

About 5 years ago, we lost funding from the Silas Family after the death of both Pete and Theo. They have been awesome benefactors for the Price Tower, and we would not be where we are today without them. We have tried to find new ways to fulfill our primary mission of preserving the building but with limited success. We have reached the point where it is necessary to find someone else to take over this mission. We have found such a group of people who are passionate about preserving this historic landmark for future generations. We are in the process of working toward a closing date in the near future.

The current Board is working to raise money to satisfy our current liabilities and any costs we may incur between now and closing. The funds from this Endowment will help us with that need and set us up to transfer the building to the new group that is better equipped to invest in the building and help with long term sustainability.

Please be advised that this is proprietary information until the deal has been announced publicly.

If you need anything else, please let me know.



Mark Haskell  
Treasurer, Price Tower Arts Center Board

**Price Tower Arts Center**  
**Meeting Minutes of the Board of Trustees**  
**February 7, 2023, at 3:00 pm**  
**In Person and Via Zoom**

Trustees Present in Person: Brad Doenges, Charlie Daniels, Sandy Kent, Scott Holz, Mark Haskell

Trustees Present via Zoom: Sheryl Kaufman, Daniel Adams

Trustee Absent: Scott Sabine

Staff Present: Donna Keffer

- 1) Call to Order – Brad Doenges called the meeting to order at 3:02 PM; a Quorum was established.
- 2) Approval of Minutes from January 24, 2023, meeting. Daniel Adams made a motion to approve the minutes as submitted. Charlie Daniels seconded. All approved.
  - A. Endowment
    - i) Discussed the need to request the full Endowment be released for us to use. To do this requires the following:
      - (1) Need to submit an approved request from the PTAC Board for the part that is unrestricted. This is approximately \$21,000.
      - (2) The restricted part is comprised of three parts:
        - (a) \$15,000 from the Romines Family Foundation – Charlie will contact the Romines to ask for their permission to release their restriction.
        - (b) \$4,000 – BCF Endowment Challenge – the Board will include this ask in our written request.
        - (c) \$1,000 – Charlie and Julie Daniels – Charlie already said yes.
        - (d) We will need written permission from each to do so. The BCF Board meets on February 28<sup>th</sup>. They need the request not later than February 21<sup>st</sup>.
      - (3) Charlie Daniels made the motion that we make the request described above. Sandy seconded. All approved.
      - (4) Mark will draft the request to the BCF and have Brad sign it for the Board.
- 3) Meeting was adjourned by Brad at 4:13pm.

**Price Tower Arts Center**  
**Meeting Minutes of the Board of Trustees**  
**February 16, 2023, at 3:00 pm**  
**In Person and Via Zoom**

Trustees Present in Person: Charlie Daniels, Sandy Kent, Scott Holz, Mark Haskell

Trustees Present via Zoom: Sheryl Kaufman

Trustee Absent: Brad Doenges, Scott Sabine, Daniel Adams

Staff Present: Donna Keffer

- 1) Call to Order – Mark Haskell called the meeting to order at 3:04 PM; a Quorum was established.
- 2) Approval of Minutes from February 7, 2023, meeting. Scott Holz made a motion to approve the minutes as submitted. Charlie Daniels seconded. All approved.
- 3) Executive Director's Report/Chairman's Report
  - A. Endowment
    - i) At our February 7<sup>th</sup> meeting, Brad was requested to sign the letter to the BCF asking for the release of the funds. Since Brad is out of town, the request was changed to Mark Haskell to sign this letter so he can give the package to Laura at the BCF tomorrow. It needs to be part of the package that goes to the BCF Board on Monday next week. Sandy made the motion to make this change. Charlie seconded. All approved.
- 4) Meeting was adjourned by Mark at 4:02pm. Motion by Scott Holz; second by Sandy Kent. All approved.



Mark Haskell <haskellwm@gmail.com>

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## Remove Donation Restriction

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**Patricia Romines** <patricia.romines@gmail.com>

Thu, Feb 9, 2023 at 2:58 PM

To: [laura@bartlesvillecf.org](mailto:laura@bartlesvillecf.org)

Cc: Charlie Daniel <[cdanie66@aol.com](mailto:cdanie66@aol.com)>, [haskellwm@gmail.com](mailto:haskellwm@gmail.com), Joel Romines <[joel.romines@googlemail.com](mailto:joel.romines@googlemail.com)>

Bartlesville Community Foundation  
208 E 4th Street  
Bartlesville, OK 74003  
Attn: Laura Jensen

Dear Laura,

We previously made a \$15,000 restricted donation to the Price Tower Arts Center Endowment Fund. Please consider this letter our release of the restriction so the funds can be distributed as directed by the Price Tower Arts Center Board of Directors.

If you need anything else, please let me know.

Patricia Romines  
Romines Family Foundation

February 10, 2023

Bartlesville Community Foundation

208 E 4th Street

Bartlesville, OK 74003

Attn: Laura Jensen

Dear Laura,

We previously made a \$1,000 restricted donation to the Price Tower Arts Center Endowment Fund. Please consider this letter our release of the restriction so the funds can be distributed as directed by the Price Tower Arts Center Board of Directors.

If you need anything else, please let **me** know.

*← don't know why my printer did that ☹*



Charlie and Julie Daniels

*Charles E. Daniels*  
2191 Kyle Road  
Bartlesville, Oklahoma 74006